POSITION TITLE: Supply Camp Counsellor

Employment Type (FT, PT, Contract): Contract
Rate of Pay: $14.00/hr
Job Location: Christie Lake Conservation Area, Tansley Woods Community Centre, Central Area, Ron Edwards Family YMCA, Hamilton DT Location TBD, Allan A Greenleaf School
Hours of Work: 7.5hrs/day
Start Date: Week of June 20th 2020
Application Deadline: Aug 21, 2020

COMPANY NAME: YMCA HBB
Street Address: 79 James St S
Phone: (905) 317-4929
Fax: N/A
Email: hbb.daycampjobs@ymcahbb.ca
Website: ymcahbb.ca

General Description of Duties:
A Supply Counsellor will work on an on-call basis and is responsible for the supervision and programming of activities for a group of campers in any site/program assigned. They will report directly to the Section Head, Program Specialist or Site Supervisor at each location. Supply Counsellors will work with a designated age group (between the ages of 4-15 years) to deliver a comprehensive, dynamic, and exciting program stream. Supply Counsellors may also cover other positions at camp that require the support.

Responsibilities:
- Greets parents/guardians at designated bus stop each morning and afternoon
- Ensures safe, quality programs for participants and staff
- Responsible for the direct supervision of approximately 8-12 campers at the assigned site/program
- Follows and carries out program activities as outlined
- Assists with parent liaison, promotion, set up, and clean up
- Responsible for attending all staff training and staff meetings (some weekends and evenings)
- Provides leadership to all campers by following routine and delivering a specific camp program
- Participates in specialty programming and waterfront/pool activities
- Completes weekly phone calls home to parents
- Provides supervision on bus rides (if working at Christie Conservation)
- Completes documentation accurately and timely when required
- Other duties as assigned

Skills and Experience Required:
- Standard First Aid and CPR-C valid through Summer 2020 (must provide proof of certification or enrollment in course before contract signing)
- Must submit clear Police Records Check prior to commencing work
- 17 years of age before the summer
- Attending or completion of post-secondary school, preferably in the area of leisure and recreation, social services, child and youth worker or education
- Bronze Cross certification is an asset
- Coaching or ORCA certification is an asset
- Previous YMCA camping or child and youth program experience is preferred

How to Apply:
Please complete the online application: https://ymcahbb.campbrainstaff.com

When you are done your application please email your resume and copies of all required qualifications. Only attach current and valid qualifications or proof of enrollment in courses to acquire valid certifications. Resumes can be sent to: hbb.daycampjobs@ymcahbb.ca

Ensure you have and show proof of all necessary qualifications valid through 2020, or show proof of being enrolled in courses you still need to acquire (Standard First Aid and CPR-Level C for all staff, NLS for Waterfront Positions). Only staff with proof will be interviewed for positions.

Please DO NOT get a Criminal Reference Check or Vulnerable Sector Screening prior to receiving an employment offer.

Please note start and end dates of all positions you apply to. Only those who can complete full contracts will be considered for full time positions.

Any staff requiring significant time off will be considered for supply positions.

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