

POSITION TITLE: Recruitment Consultant

Employment Type (FT,PT,Contract): FT

Rate of Pay: 40000 salary

Job Location: Mississauga

Hours of Work: 37.5

Start Date: ASAP

Application Deadline: December 31, 2019

COMPANY NAME: Recruiting in Motion

Street Address: 4 Robert Speck Parkway, Mississauga, ON, L4Z 1S1

Phone: 905-863-6636

Fax:

Email: kristine@recruitinginmotion.com

Website: www.recruitinginmotion.com

General Description of Duties:

- **Utilizing your experience and strong network to recruit and place candidates across the GTA**
- **Acquire and retain clients seeking marketing, communications, business development**
- **Act as an account manager, introducing talent to clients, arranging interviews, and negotiating contracts**
- **Stay on top of social and professional networks for scouting top talent**
- **Schedule and conduct phone and face to face interviews, documenting notes and video**
- **Meet with the team daily, relating needs to fill existing temporary/contract roles**
- **Stay in touch with candidates, updating their job status and requirements**

Skills and Experience Required:

- **Prior exposure to sourcing talent specific to the Greater Toronto Area**
- **University degree or College Diploma**
- **Highly articulate professional, able to relate to corporate professionals at the mid to senior level, and relate to their work experiences**
- **Intelligent and self-motivated individual, willing to work hard to achieve and exceed targets**

How to Apply:

Send resume to Kristine Moore at kristine@recruitinginmotion.com