POSITION TITLE: Revit/AutoCAD Designer/Draftsperson - Structural

Employment Type (FT,PT,Contract): Full Time
Rate of Pay: TBD
Job Location: Dundas, Ontario
Hours of Work: 37.5 hours
Start Date: Immediately
Application Deadline: Feb. 14, 2020

COMPANY NAME: Mantecon Partners Inc.
Street Address: 15 Foundry Street
Phone: 905 648 0373
Fax:
Email: martin@manteconpartners.com
Website: www.manteconpartners.com

General Description of Duties:
• Assist with the development and preparation of contract documents

• Co-ordinate project requirements with all team members, in all disciplines, as required

• Learn codes and design standards

• Learn structural design concepts

• Follow all REVIT/CAD Standards, QA and QC procedures during drawing planning and production

• Work independently and as part of a team

• Meet project timelines;

• Assist with Construction Administration co-ordination, review and issuance of Change Orders, Clarifications and RFI responses as required

• Assist with site takeoffs to catalogue existing conditions

• Other related duties as assigned

Skills and Experience Required:
• 1-3 years of experience in the preparation, drafting, and design of engineering drawings using appropriate standards

• Demonstrated understanding of construction protocols and processes and a proven ability to interpret drawings and specifications

• Proficiency with REVIT and AutoCAD is required

• Strong interpersonal and communication skills, both written and verbal
• Desire for ongoing professional development

• Valid driver’s licence. Occasional travel may be required

QUALIFICATIONS

• Advanced Diploma in Architectural Technology or equivalent program

• C.E.T Designation is an asset

How to Apply:
Please submit your resume/cv to:

Dave Martin

martin@manteconpartners.com

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