

## Criteria for the Evaluation of Space and Renovation Requests

### Criterion A: Alignment with college plans and standards

#### Assessment statement

The resource supports implementation or aspects of the college's:

- Strategic Plan
- Academic and enrolment plans
- Research plans and activities
- Business, staffing and service plans
- Campus Master Plan, Facilities Needs and Priority Study, and related asset renewal or maintenance plans
- Alignment with targeted standards

#### Rationale statement

In the resource request process, applicants are encouraged to:

- **Describe** how the resource aligns with and / or supports the achievement of college's plans, standards as listed above as well as its research and outreach mandates.
- **Outline** benchmarks, indicators, direct comparison with other institutions, and before-and-after descriptions to demonstrate change and progress in the pursuit of the college's plans.

| A1                                                                                                   | A2                                                                                                                                         | A3                                                                                                                                                        | B                | C = A x B     |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|
| 0 to 3 points<br>Inadequate to Poor                                                                  | 4 to 7 points<br>Average                                                                                                                   | 8 to 10 points<br>Good to Excellent                                                                                                                       | Weighting factor | Total         |
| The allocation of the resource is <b>NOT or is only marginally aligned</b> with the college's plans. | The allocation of the resource is <b>aligned</b> with some of the college's plans and contributes to their implementation and achievement. | The allocation of the resource is <b>highly aligned</b> with most of the college's plans and greatly contributes to their implementation and achievement. | 2                | ___/20 points |
| ___ out of 10 points                                                                                 |                                                                                                                                            |                                                                                                                                                           |                  |               |

## Criterion B: Excellence, innovation, creativity, inclusiveness

### Assessment statement

The resource supports:

- The leadership, competitive position and differentiation of the Faculty, School or Department within the relevant environments or markets it targets or intends to target
- The fostering of learning excellence / the promotion or demonstration of innovation / the creation of conditions that mirror external best-in-class practices
- The varied needs (including access needs) and expectations of students, users or partners
- Compliance with applicable accreditation requirements

### Rationale statement

In the resource request process, applicants are encouraged to:

- **Describe** how the requested resource contributes to the pursuit of excellence, innovation, creativity and inclusiveness by the Faculty, School or Department, and in relation to the assessment statements listed above.
- **Outline** the anticipated impacts or risks incurred by the Faculty, School or Department if the resource is not allocated in relation to the assessment statements listed above.

| A1                                                                                                                                                                                             | A2                                                                                                                                                                                              | A3                                                                                                                                                                                                      | B                | C = A x B     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|
| 0 to 3 points<br>Inadequate to Poor                                                                                                                                                            | 4 to 7 points<br>Average                                                                                                                                                                        | 8 to 10 points<br>Good to Excellent                                                                                                                                                                     | Weighting factor | Total         |
| The allocation of the resource is poorly aligned with the assessment statements and <b>does NOT or only marginally contribute</b> to excellence, innovation, and inclusiveness at the college. | The allocation of the resource aligns with 1 or 2 of the assessment statements and <b>contributes</b> , directly and demonstrably, to excellence, innovation, and inclusiveness at the college. | The allocation of the resource aligns with 3 or 4 of the assessment statements and <b>greatly contributes</b> , directly and demonstrably, to excellence, innovation, and inclusiveness at the college. | 2                | ___/20 points |
| ___ out of 10 points                                                                                                                                                                           |                                                                                                                                                                                                 |                                                                                                                                                                                                         |                  |               |

## Criterion C: Benefits

### Assessment statement

The resource creates measurable:

- Exceptional learner success / user experience / stakeholder satisfaction
- Exceptional or anticipated research outcomes / innovation potential
- Collaboration and strengthening of pathways, synergies and asset sharing between programs or services
- Enhancements of industry, alumni, education, and/or community partnerships
- Additional revenue streams, savings or efficiencies

### Rationale statement

In the resource request process, applicants are encouraged to:

- **Describe** and/or quantify how the requested resource benefits the college in general, or specific stakeholder or user group in particular, as per the assessment statements listed above.
- **Identify** the direct and indirect beneficiaries of investment in the resource.
- **Outline** the baselines and the measurement methods to be used to monitor the continued benefits resulting from investment in the resource.

| A1                                                                                                                                                                                 | A2                                                                                                                                                     | A3                                                                                                                                                             | B                | C = A x B     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|
| 0 to 3 points                                                                                                                                                                      | 4 to 7 points                                                                                                                                          | 8 to 10 points                                                                                                                                                 | Weighting factor | Total         |
| Inadequate to Poor                                                                                                                                                                 | Average                                                                                                                                                | Good to Excellent                                                                                                                                              |                  |               |
| The allocation of the resource is poorly aligned with the assessment statements and <b>does NOT or only marginally contribute</b> direct and demonstrable benefits to the college. | The allocation of the resource aligns with 1 or 2 of the assessment statements and <b>contributes</b> direct and demonstrable benefits to the college. | The allocation of the resource aligns with 3 or 4 of the assessment statements and <b>greatly contributes</b> direct and demonstrable benefits to the college. | 3                | ___/30 points |
| ___ out of 10 points                                                                                                                                                               |                                                                                                                                                        |                                                                                                                                                                |                  |               |

## Criterion D: Stewardship and sustainability

### Assessment statement

The resource creates measurable:

- Alignment with college Sustainability Plan
- Best use of college resources
- Life-cycle status of resources being replaced
- Long-term potential to adapt or re-purpose allocated resources
- Social and ecological sustainability

### Rationale statement

In the resource request process, applicants are encouraged to:

- **Describe** how the requested resource fosters, demonstrates or addresses the college's stewardship and sustainability goals and plans as per the assessment statements listed above.
- **Outline** the qualitative and quantitative baselines and the measurement methods to be used to monitor progress in the pursuit of stewardship and sustainability resulting from investment in the resource.

| A1                                                                                                                                                                                                 | A2                                                                                                                                                                                                  | A3                                                                                                                                                                                                             | B                | C = A x B     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|
| 0 to 3 points                                                                                                                                                                                      | 4 to 7 points                                                                                                                                                                                       | 8 to 10 points                                                                                                                                                                                                 | Weighting Factor | Total         |
| Inadequate to Poor                                                                                                                                                                                 | Average                                                                                                                                                                                             | Good to Excellent                                                                                                                                                                                              |                  |               |
| The allocation of the resource is poorly aligned with the assessment statements and <b>does NOT or only marginally contribute</b> to the stewardship and sustainability objectives of the college. | The allocation of the resource aligns with 1 or 2 of the assessment statements and <b>contributes</b> , directly and demonstrably, to the stewardship and sustainability objectives of the college. | The allocation of the resource aligns with 3 or more of the assessment statements and <b>greatly contributes</b> , directly and demonstrably, to the stewardship and sustainability objectives of the college. | 1                | ___/10 points |
| ___ out of 10 points                                                                                                                                                                               |                                                                                                                                                                                                     |                                                                                                                                                                                                                |                  |               |

## Criterion E: Investment and risk

### Assessment statement

The request for resource allocation considers or recognizes:

- Size of initial investment in capital or other resources, space in particular
- Donation, unencumbered funding, or contribution in kind from external sources
- Recurrent operating, renewal, and maintenance costs
- Compliance with regulatory requirements
- Implementation or operational risk factors

### Rationale statement

In the resource request process, applicants are encouraged to:

- **Summarize** key aspects of the business case, costs, amortization, payback, and/or risks associated with procuring the requested resource in relation to the assessment statements listed above.
- **Describe** potential future deferred costs and cumulated risk factors related to forgoing the requested investment. Outline known risk factors related to the implementation / installation of the requested resource.

| A1                                                                                                                                                                    | A2                                                                                                                                                                                  | A3                                                                                                                                                                      | B                | C = A x B     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------|
| 0 to 3 points                                                                                                                                                         | 4 to 7 points                                                                                                                                                                       | 8 to 10 points                                                                                                                                                          | Weighting Factor | Total         |
| Inadequate to Poor                                                                                                                                                    | Average                                                                                                                                                                             | Good to Excellent                                                                                                                                                       |                  |               |
| The allocation of the resource has low feasibility with respect to the assessment statements and represents a <b>poor investment / risk decision</b> for the college. | The allocation of the resource has acceptable feasibility with respect to the assessment statements and represents an <b>acceptable investment / risk decision</b> for the college. | The allocation of the resource has high feasibility with respect to the assessment statements and represents a <b>sound investment / risk decision</b> for the college. | 2                | ___/20 points |
| ___ out of 10 points                                                                                                                                                  |                                                                                                                                                                                     |                                                                                                                                                                         |                  |               |