

→ WINTER 2019 REGISTRATION ←
AND FEE GUIDE

TAKE THE NEXT STEP

SECURE YOUR SPOT IN YOUR PROGRAM TODAY

 **MOHAWK**
INTERNATIONAL



Welcome to Mohawk

You're on your way to becoming a Mohawk student. Use this handy checklist to keep track of what you need to do before you start your first semester.

We're here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You'll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

You'll also find information about the wide range of student services available to you, including a variety of online tools, the Mo' Money Resource Centre, Start Smart sessions, the Library and more.

International Square at Mohawk's Fennell Campus has many resources available to support you including the Language & Culture Centre, student workshops, mentor programs, advising services, letter requests and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can't wait to meet you!

➔ ☒ Your college ready checklist

<input checked="" type="checkbox"/>	Do your research
<input checked="" type="checkbox"/>	Apply at mohawkcollege.ca/international
<input checked="" type="checkbox"/>	Receive and accept your offer – congratulations!
<input type="checkbox"/>	Secure your spot – pay your full fees by the due date – see page 6 for instructions
<input type="checkbox"/>	Complete new and first semester steps: <ul style="list-style-type: none"><input type="radio"/> a. Submit all academic documentation<input type="radio"/> b. Obtain and submit proof of your study permit approval<input type="radio"/> c. Arrival check-in at International Square.
<input type="checkbox"/>	Select your timetable to register – see page 8
<input type="checkbox"/>	Apply for Mohawk awards – see page 9
<input type="checkbox"/>	Complete your Assessments for Success – see page 10
<input type="checkbox"/>	Sign up for a Start Smart session – see page 11
<input type="checkbox"/>	Get your ONE Card – see page 11
<input type="checkbox"/>	Attend Day One Orientation – see page 13
<input type="checkbox"/>	Attend International Orientation – see page 13
<input type="checkbox"/>	Begin your classes!

Refer to the back cover for important dates and deadlines.

Did you know?

As a Mohawk student you'll participate in different learning environments including classroom, online, work-integrated learning experiences and a combination of face-to-face and online.

Mohawk students have access to computers and Wi-Fi at all campuses. Students can also borrow laptops and other tech accessories for short or longer use.

Need tech support?



In person



Chat



Phone

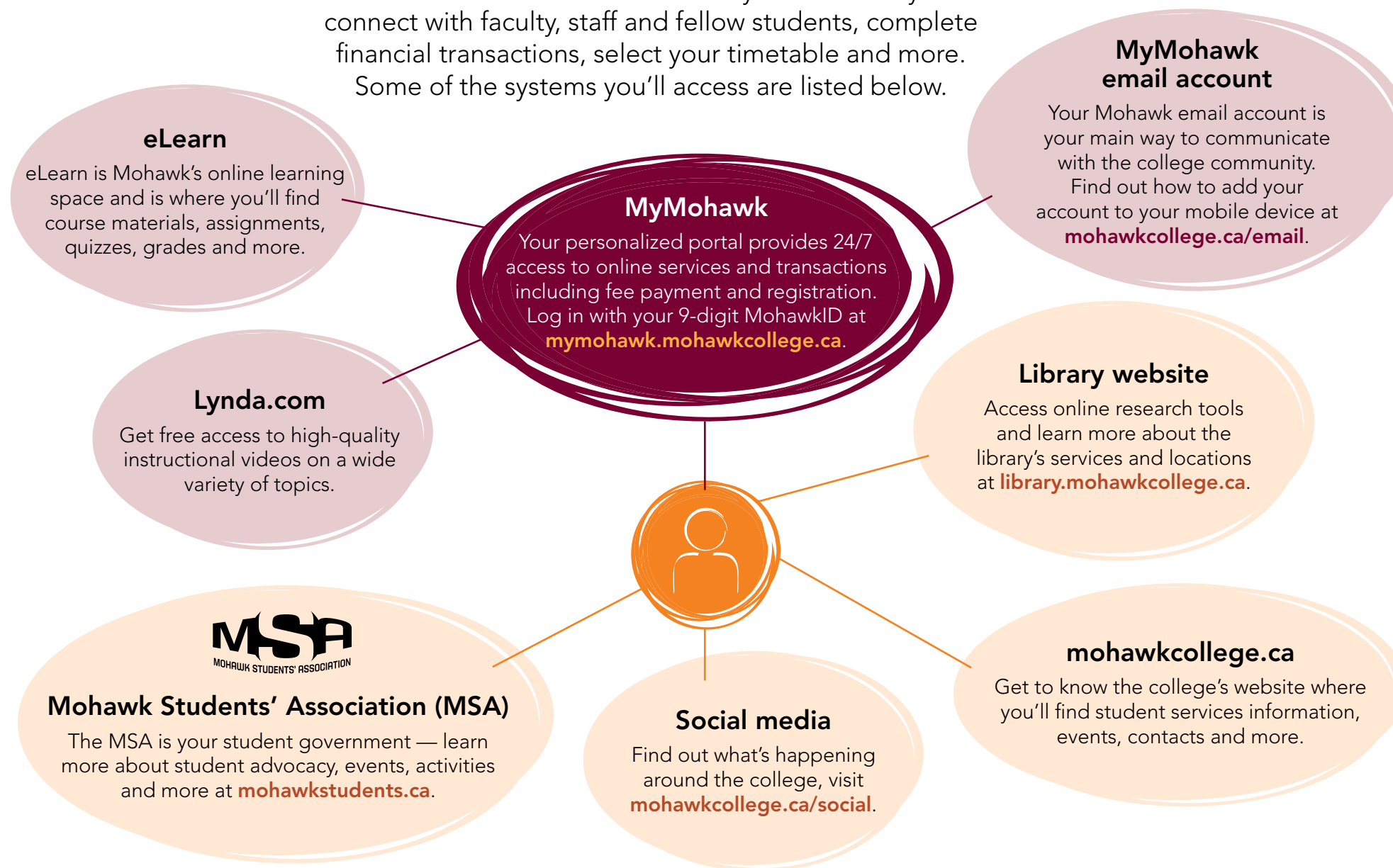


Email

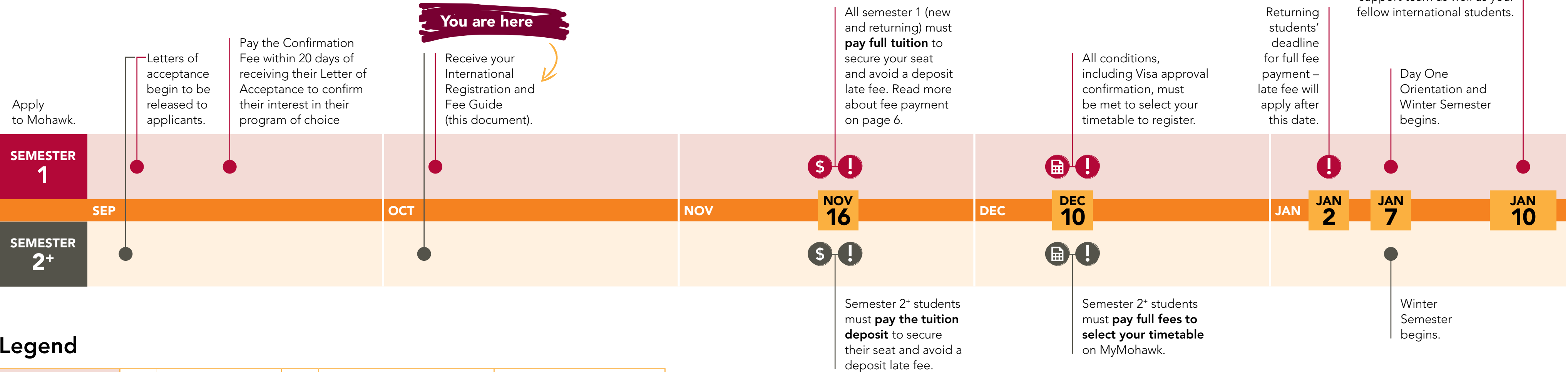
Learn more at
mohawkcollege.ca/techsupport

An introduction to the **online tools** you'll use at Mohawk.

Get familiar with Mohawk's online systems where you'll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you'll access are listed below.



Your college-ready international student timeline



International Orientation

It is imperative that you attend this session to learn about the resources available to you. You will meet the staff and your support team as well as your fellow international students.

Legend

 Semester 1	 Important payment deadline	 A late fee of \$150 is charged if you pay after the due date	 Timetable selection/registration
 Semester 2+			

Sponsored students: Read more about your payment options on page 6.



Secure your spot

Pay full amount by the due date, provide your Visa approval, and meet academic conditions to secure your spot.



New and first semester students

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your fee statement (found on page 2 of your Letter of Acceptance). Payments made after the due date do not guarantee a spot in the program.

Option B: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your fee statement and submit it by the tuition deposit due date on your fee statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to **international.services@mohawkcollege.ca**.

Receipt of your sponsorship letter by the tuition deposit deadline on your fee statement will secure your seat in your program and enable you to select your timetable to register.

Second and upper semester students

Avoid a late fee!

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your fee statement in your MyMohawk email.

Option B: Pay the \$1,600 non-refundable tuition deposit by the due date indicated on your fee statement, found in your MyMohawk email. A \$150 late fee will be charged after the due date listed on your fee statement.

The balance is due when you select your timetable, or before January 2. A \$150 late fee will apply after January 2.

How you can pay

New and first semester students

1. **NEW Online wire transfer** – Visit **mohawkcollege.flywire.com** and follow the instructions to submit your payment. Online wire transfers are for payments made outside of Canada.
2. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your fee statement. Students are advised not to send cash through the mail.
3. **In person** – Bring your fee statement to International Square (Fennell Campus) or THE Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.

Second and upper semester students

1. **Online** – Pay online with VISA or Mastercard. Visit **mohawkcollege.ca/fees** for instructions on how to pay within MyMohawk.
2. **Electronic banking** – Take your SBID number (on your fee statement) to your banking institution or pay through your banking website. Allow three to five business days for processing.
3. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your fee statement. Students are advised not to send cash through the mail.
4. **In person** – Bring your fee statement to International Square (Fennell Campus) or THE Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.

Financial education and literacy resources



- **Mo' Money**
When you're in school, managing your money can be complicated. Mo' Money can help you figure it out. Learn more at **mohawkcollege.ca/momoney**.
- **Reality Cheque**
Every decision you make within our online Reality Cheque game has a financial cost. Find your reality at **realitycheque.ca**.

TERMS AND DEFINITIONS

Ancillary fees – Learn more about ancillary fees and the services they support at **mohawkcollege.ca/fees** and **mohawkstudents.ca**.

Bus pass fee – Read more about the bus pass fee on page 12 or online at **mohawkstudents.ca**.

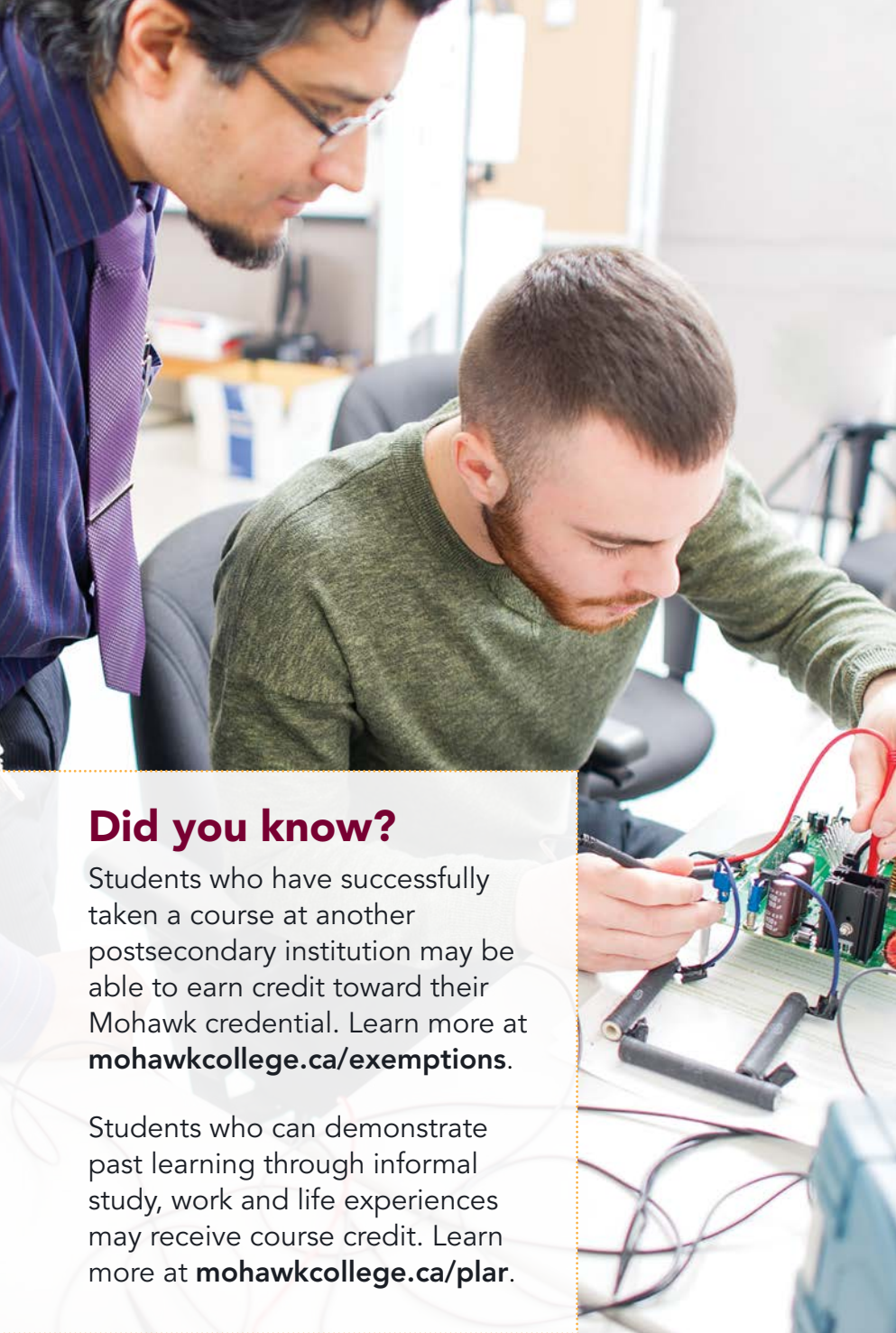
Health and dental plan fee – The Mohawk Students' Association (MSA) provides students with extended health and dental coverage, as well as other services not covered by the Ontario Health Insurance Plan (OHIP) including prescription drugs, vision and dental care, and more. The plan can also be extended to a spouse or dependents. Already have coverage? You may choose to

opt out. Visit **studentcare.ca** and enter "Mohawk College (MSA)" to learn more. In addition to this coverage you will be covered by **guard.me**. Visit **guard.me/mohawk** for more information

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund less the \$1,600 holdback fee. Lack of attendance does not constitute a formal withdrawal. Students who withdraw after the tenth day of class are responsible for paying their full fees for the semester. Learn more at **mohawkcollege.ca/international-refund**.

Late fees – Colleges in Ontario must follow the Ministry Tuition Policy that includes charging a \$150 late fee for all missed payment due dates. Avoid late fees by paying your fees by the due date. You'll find a list of important dates on the back cover of this publication.

Student activity fee – The student activity fee (SAF) is collected by Mohawk College on behalf of the **Mohawk Students' Association (MSA)**, Mohawk's student government. The SAF is used by the MSA to invest in services, events, facilities and student advocacy. Learn more about the many services provided by the MSA at **mohawkstudents.ca**.



Did you know?

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Learn more at mohawkcollege.ca/exemptions.

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit. Learn more at mohawkcollege.ca/plar.



Select your timetable to register

Before you can select your timetable and register, you must provide your Visa approval, meet academic conditions, and one of the payment options listed on page 6 must be met.

Step 1: Find out when you can select your timetable

You'll select your timetable online in MyMohawk. Timetable selection dates vary by program and begin as early as Monday, December, 2018. Find the date and time that timetable selection begins for your program in MyMohawk on Monday, November 26, 2018.

No computer? No problem! Computers are available in The Square and International Square at all campuses.

Step 2: Select your timetable

Most programs have predefined courses each semester that are grouped together in timetable blocks. Most programs will have a choice of timetable blocks, however, if your program has only one timetable block, you are still required to select that block to complete your registration. You'll also select elective courses at this time if they are required for your program.

Step 3: View your timetable

Confirm your selected timetable and review it before classes start as changes to timetables are sometimes necessary. To view your timetable log in to MyMohawk and select the 'Academics' link, then select the 'View my timetable' link under 'Academic profile'. Once the Add/drop period begins, first semester students can go back to 'Choose and change my timetable' and add their communication course.

Congratulations!

You're now ready to begin your semester.

How to read your timetable

Program: Business; (3201FFMAA)
Sep 06, 2018–Dec 15, 2018

Program code and block registration code
(unique to each program)

Monday	Tuesday	Wednesday	Thursday	Friday
	Course Campus and room location Course time	MATH MA101 11735 FE E004 9:00 am-10:29 am Course Start: 06-SEP-2018 Course End: 15-DEC-2018	MRKT CB158 11950 FA A123 9:30 am-10:59 am Course Start: 06-SEP-2018 Course End: 15-DEC-2018	

Sample timetable

LEGEND:

FE (Fennell E-Wing)
FA (Fennell A-Wing)

NEW

FEA Fennell is the campus and EA is the location code for The Joyce Centre for Partnership & Innovation building.

Legend indicating campus and wing

Services for international students



International Square

International Square offers a wide range of services and activities for our international students designed to make your experience here at the college both interesting and fun. Services include:

- Workshops and events
- Advising
- Admissions
- Peer mentors
- Language & Culture Centre
- ...and more

Language & Culture Centre (LCC)

LCC services include:

- Cultural events and social activities
- Mentoring and volunteer opportunities
- English as a second language (ESL) programs
- ...and more

Visit **International Square** and **Language & Culture Centre** in room J137 at Fennell Campus to learn more.



Apply for Mohawk awards

Hundreds of scholarships and bursaries are available to students through the Mohawk College Foundation. Thanks to our generous donors in the community, students have access to more funding opportunities.

Learn more at mohawkcollege.ca/international-scholarships



Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your skills and help you succeed. Results of your assessment do not affect your offer of admission.

Visit the International Student Services Department in International Square to obtain a referral for your assessment.



Sign up for a Start Smart session

We're here to help you prepare for college

Start Smart

Want a more in-depth campus experience? Join the hundreds of students who have attended **Start Smart**, a one-day program that offers you the opportunity to learn how to use our online technologies and eLearn system, finance your education, manage your time, and help you succeed at Mohawk. Start Smart is offered Monday, January 7, 2019.

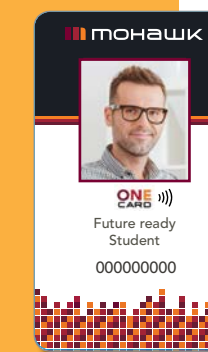
Register for a session at mohawkcollege.ca/startsmart.

Check out upcoming **Start Smart** events at the bottom of the page on mohawkcollege.ca/lcc



Get your ONE Card

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online 24 hours after you have selected your timetable. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.



Get the help you need

If you know or suspect you have a disability, register with **Accessible Learning Services (ALS)** to access a full range of services. Learn more at mohawkcollege.ca/als, visit us in The Square at all campuses, or call:

- **Fennell Campus:** 905-575-2211
- **Institute for Applied Health Sciences at McMaster:** 905-575-1212, ext. 6107
- **Stoney Creek Campus for Skilled Trades:** 905-575-1212, ext. 5401

We're here for YOU!

As a student, you'll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

- Academic and learning supports
- Activities and student leadership
- Athletics and recreation
- Employment opportunities
- Events, concerts and social activities
- Health and wellness
- International Square
- Language & Culture Centre
- Library, study space and tech support
- Mohawk Students' Association
- Mo' Money Resource Centre
- Student Success Advisors
- Transportation and parking
- Off-campus housing and residence
- On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/studentlife.

Your bus pass and other transportation options

All full-time students are eligible for a HSR (Hamilton Street Railway) bus pass. This service, offered by the **Mohawk Students' Association (MSA)**, allows full-time students to ride on HSR transit each semester—including weekends. Read more at mohawkstudents.ca.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.

WE  **OUR STUDENTS!**



Attend Day One Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation happens on Monday, January 7 at each campus and features your program's launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/orientation.



Attend International Orientation

Participate in International Orientation on January 10 from 5 – 8 pm. Learn more at mohawkcollege.ca/orientation.

It is imperative that you attend this session to learn about the resources available to you. You will meet the staff and your support team as well as your fellow international students.

Your Mohawk Library

The Library at Mohawk is the top destination for academic resources, study space and digital support.

Get 24/7 access to Library resources online

- Research Guides
- eBooks
- Online databases, journals and videos

Get tech support at the Library TECH BAR

- Wi-Fi setup
- eLearn
- Office 365 tips
- Digital tools for assignments
- Email assistance

Study space

- Quiet and silent study for individuals
- Collaborative, bookable group space
- Access to PCs
- Printing and copying

Ask us!

Learn more at
library.mohawkcollege.ca



Important dates

What's next? Your tuition deposit is due on the date indicated on your fee statement. Secure your spot in your program and avoid late fees by paying on time.

NOVEMBER 2018

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2019

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH 2019

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Nov
16**

Non-refundable tuition deposit due for new and returning domestic students. Returning students please refer to your personal fee statement. Late fee will apply after this date.

**Nov
26**

Timetable registration dates posted—find the date for your program.

**Dec
10**

Winter timetables posted.

**Jan
2**

Deadline for full fee payment – late fee will apply after this date.

**Jan
3**

Special authorization/ add period begins.

**Jan
7**

Day One Orientation events for new students.

Start Smart session

**Jan
8**

Classes start for new and returning students.

**Jan
10**

International Orientation

**Jan
21**

Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

**Feb
18**

College closed - Family Day

**Feb
18-22**

Winter break

**Feb
28**

Balance of deferred Winter fees due. Late fee will apply after this date.

**Mar
22**

Last day to withdraw without academic penalty.

Connect with us online

 mohawkcollege.ca
mohawkcollege.ca/international-students

  [@mohawkcollege](https://www.facebook.com/mohawkcollege)
[@mohawkcollegeinternational](https://twitter.com/mohawkcollegeinternational)

 [@mohawk.college](https://www.instagram.com/mohawk.college)  [/mohawkcollege](https://www.youtube.com/mohawkcollege)