

VISA DENIAL REFUND REQUEST FORM FOR INTERNATIONAL (VISA) STUDENT

Complete and return to International Partnerships & Recruitment. All requests must include the Visa Denial Refund Request Form, Letter of Acceptance and Visa Denial. Copies are accepted but originals may be required upon request.

NOTE: This request form is for students who have received a visa denial from the Canadian Embassy and are not already in Canada. In country refund requests need to be made through the International Student Services office in International Square, room J137.

STUDENT INFORMATION					
Family Name (Last Name)			Given Name (First Name)		
Student #			Date of Birth		
THIRD PARTY REFUND - To be completed if the refund cheque is being issued to someone other than the student. Third party refunds will only be processed if the original payment was made by the payee.					
Family Name (Last Name)			Given Name (First Name)		
Relationship to Student			Reason for Request		
MAILING ADDRESS (Address that should appear on the cheque)					
House Number & Street Name					
City			Province /State	Postal Code	
Country			Agent (if applicable)		
Phone			Email		
REASON FOR REFUND (check one)					OFFICE USE ONLY
<input type="checkbox"/>	Visa Denial (copy of visa denial letter required with request)				
<input type="checkbox"/>	Application Withdrawal (prior to applying for a study permit)				
<input type="checkbox"/>	Other (please specify):				
ATTACHMENTS		<input type="checkbox"/> Letter of Acceptance	<input type="checkbox"/> Visa Denial		
I understand the terms of my withdrawal and refund from Mohawk College. I have completed the Visa Denial Refund Request form and attached the necessary supporting documents (Letter of Acceptance and Visa Denial) for my request to be processed. I understand that processing time for my refund cheque is approximately 4 to 6 weeks. I understand the cheque will be made payable in my name. I am aware that immigration will be notified. By completing the Third Party Refund section, I am giving Mohawk College authorization to issue the cheque payable in the indicated name and only once confirmation is received that they made the payment.					
Written Signature of applicant:				Date:	
Print and sign the request form, and submit with necessary documents by email in PDF format to: intl.refund@mohawkcollege.ca . Copies are acceptable however originals may be required upon request. Additional details about Refunds Requests are available under the Refund Policy section of the International website: http://www.mohawkcollege.ca/international/programs/feesCosts/refund.html					
Office Use Only	Tuition Paid	Holdback Fee	Refund Amount	Agent	