**Instructions for using this template:** This template has been created using Styles. Styles can be found in the Home tab and include all font and paragraph information for a section of text and help to ensure the document is accessible. Any text within square brackets [ ] should be replaced with your information or deleted if it is an instruction. If you add text, be sure to check that your styles are correct. Don’t forget to delete this paragraph when you are finished.

[Your Name]

[Phone]

[E-mail]

[Street address]

[City] [Province] [Postal Code]

Professional Profile

[Briefly describe your professional background and education relevant to the cardiac sonography profession.] [Note: The list below is formatted into two columns.]

* [Relevant skill]
* [Relevant skill]
* [Relevant skill]
* [Relevant skill]
* [Relevant skill]
* [Relevant skill]
* [Relevant skill]
* [Relevant skill]

Education

[Degree]

[School Name]

[City, Province]

[Date of Graduation]

Required Courses

[List the courses that you believe will satisfy the admission requirement and include the course grades.]

* [Course code, course name, grade]

Work History

[Dates of employment]

[Job Title], [Company Name], [City, Province]

[Dates of employment]

[Job Title], [Company Name], [City, Province]

[Dates of employment]

[Job Title], [Company Name], [City, Province]

Relevant Patient Care Experience

[Briefly describe your direct patient care experience including dates and the name and location of the facility.]

Professional Accomplishments

[List any relevant professional accomplishments.]

* [Professional accomplishment]
* [Professional accomplishment]