RegisterBlast Student Guides

Mohawk College Testing Centre

Updated October 2024

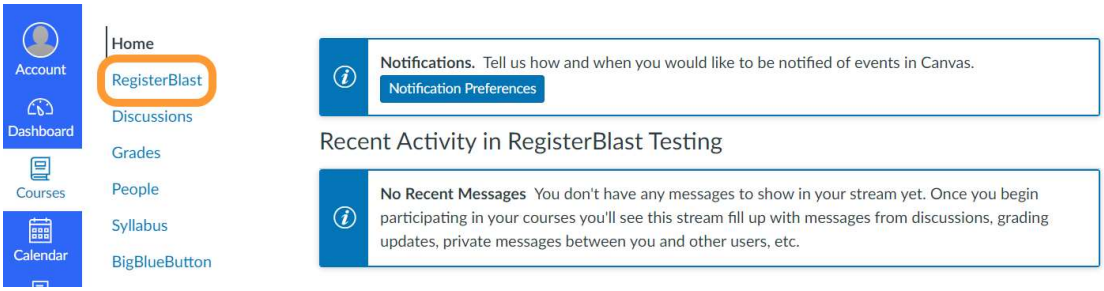
How to book a Missed/Makeup

Please note RegisterBlast is not for students registered with accessible learning services who require testing accommodations.

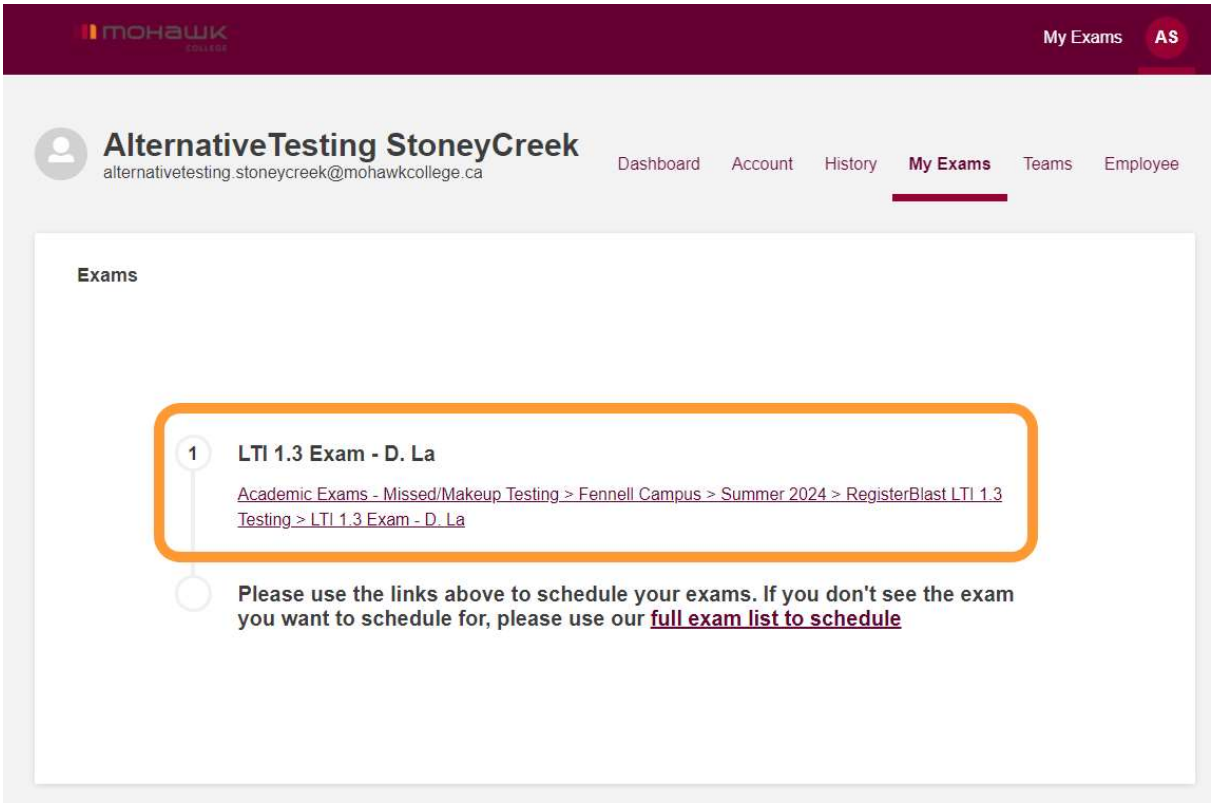
For Students requiring testing accommodations, they will need to submit all testing requests through Accommodate at least 7 days in advance.

For more information, please visit:
https://www.mohawkcollege.ca/student-testing

1. Once a Missed/Makeup request has been submitted by your instructor you will receive an email
    a. If your Instructor has confirmed they have submitted a Missed/Makeup and you have not received the RegisterBlast email, please contact the Testing Centre
2. After receiving this email you will need to wait approximately 1 business day before the booking to become available.
3. After approximately 1 business day, log into MyCanvas
4. Select the Course you are booking the Missed/Makeup test for
5. Select the RegisterBlast Tab, at the side menu



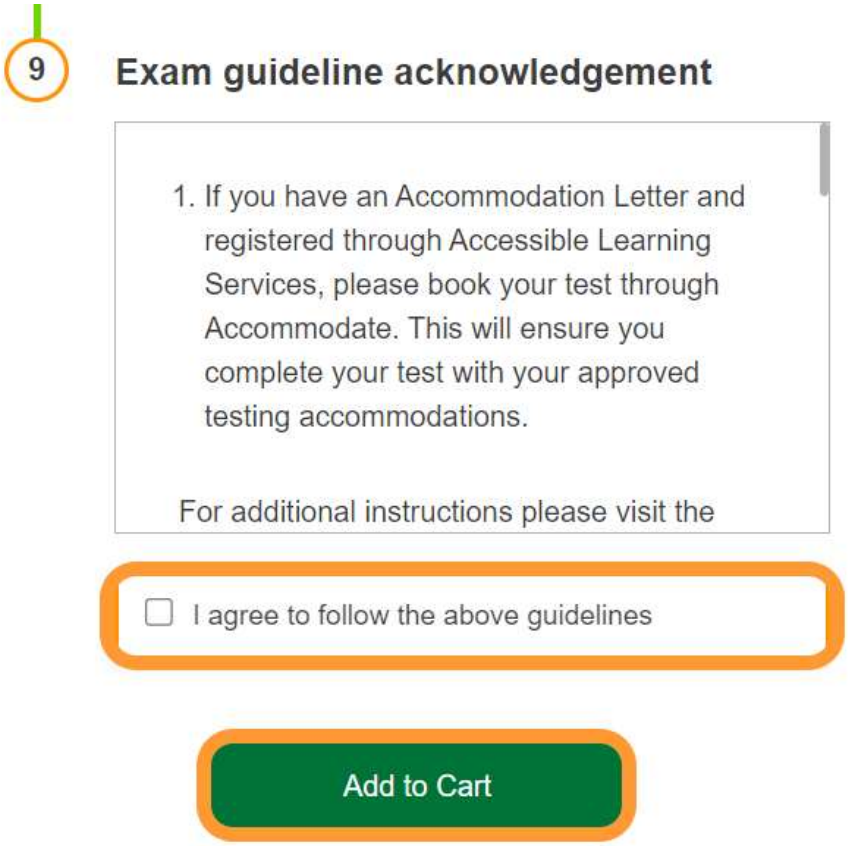
6. Select the Missed/Makeup test
    a. **If the Missed/Makeup exam does not show up in this section the exam may not have been approved.**
    b. **If the Missed/Makeup exam does not show up after 1 business day, please contact the Testing Centre**



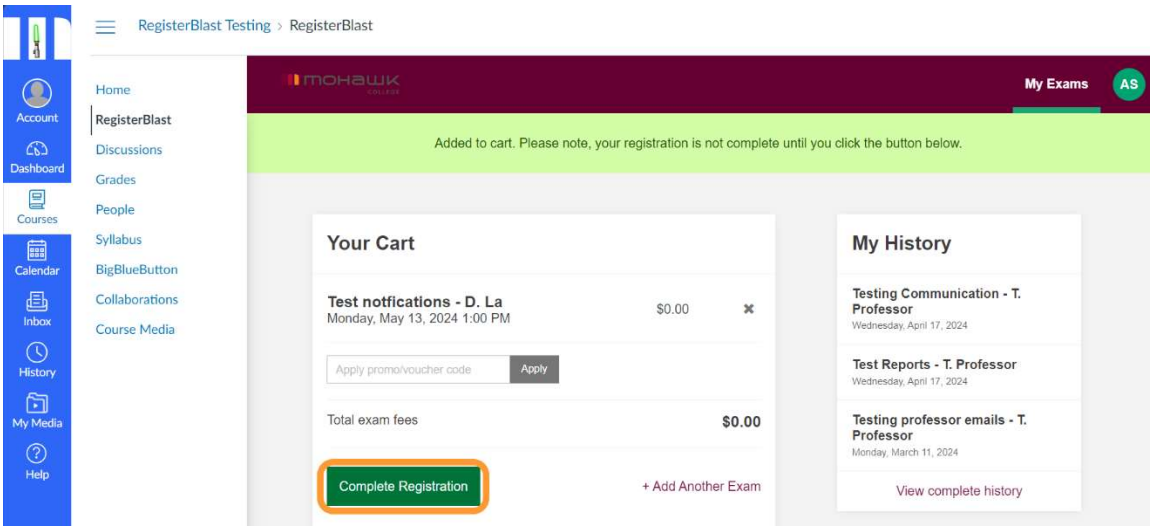
7. Selecting the link will fill in the first 5 steps of the Missed/Makeup Registration form.
    a. **If any of the Testing information is incorrect, please contact your instructor**

8. Select a date and time

9. Review and agree to the Exam guideline acknowledgement and select "Add to Cart"



10. To submit the form, select ‘Complete Registration’



a. After submitting the form, you will receive an email confirming the date, time, and location.

b. You will receive the same email a day before the test booking as a reminder

11. On the day of the test, it is recommended to arrive 10-15 minutes early and bring a piece of photo ID for check-in

How to reschedule/cancel a Missed/Makeup test

Please reach out to the Testing Centre to make changes to your submission.

Location

Fennell Campus, Room A124

Email

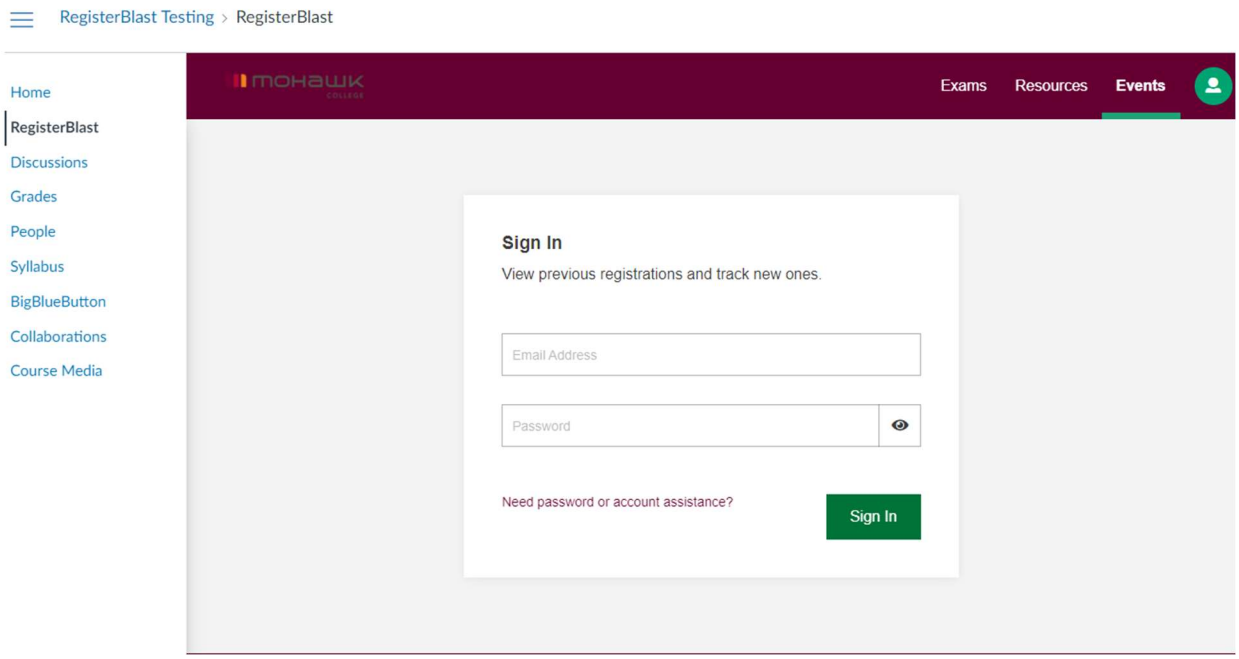
Alternativetesting.fennell@mohawkcollege.ca

Phone

905-575-2209

If RegisterBlast asks you to sign-in

RegisterBlast uses third party cookies to automatically sign you in. If you are prompted with the RegisterBlast sign-in page (image below) please ensure third party cookies are on, or try a different browser or device.



Instructions on how to enable third-party cookies:

Chrome: Turn cookies on or off - Computer - Google Account Help

Firefox: Third-party cookies and Firefox tracking protection | Firefox Help (mozilla.org)

Edge: Enable cookies - Microsoft Support

Safari: Enable cookies in Safari on Mac - Apple Support (CA)