TAKE THE NEXT STEP

FALL 2018 REGISTRATION AND FEE GUIDE

SECURE YOUR SPOT IN YOUR PROGRAM TODAY
Welcome to Mohawk

We’re here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You’ll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

Need help paying for college? In addition to applying to OSAP (Ontario Student Assistance Program), Mohawk has scholarships, awards, bursaries and jobs on campus that you may qualify for.

You’ll also find information about the wide range of student services available to you, including a variety of online tools, the Mo’ Money Resource Centre, Start Smart sessions, the Library and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can’t wait to meet you!

Your college ready checklist

You’re on your way to becoming a Mohawk student. Use this handy checklist to keep track of what you need to do before you start your first semester.

- Do your research
- Apply at ontariocolleges.ca
- Receive and accept your offer – congratulations!
- Secure your spot – pay your tuition deposit by the due date, see page 6 for instructions.
- Fill out a Financial Need Assessment Profile (FNAP) – see page 7
- Apply for Mohawk awards – see page 7
- Complete your Assessments for Success – see page 8
- Sign up for Get Set and Start Smart sessions – see page 9
- Select your timetable to register – see page 10
- Get your ONE Card – see page 11
- Attend Day One Orientation – see page 13
- Begin your classes!

Refer to the back cover for important dates and deadlines.

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871
An introduction to the online tools you’ll use at Mohawk.

Get familiar with Mohawk’s online systems where you’ll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you’ll access are listed below.

**eLearn**
- eLearn is Mohawk’s online learning space and is where you’ll find course materials, assignments, quizzes, grades and more.

**MyMohawk email account**
- Your Mohawk email account is your main way to communicate with the college community.
- Find out how to add your account to your mobile device at mohawkcollege.ca/email.

**Library website**
- Access online research tools and learn more about the library’s services and locations at library.mohawkcollege.ca.

**Mohawk Students’ Association (MSA)**
- The MSA is your student government — learn more about student advocacy, events, activities and more at mohawksstudents.ca.

**Social media**
- Get to know the college’s website where you’ll find student services information, events, contacts and more.

**Lynda.com**
- Get free access to high-quality instructional videos on a wide variety of topics.

**MyMohawk**
- Your personalized portal provides 24/7 access to online services and transactions including fee payment and registration.
- Log in with your 9-digit Mohawk ID at mymohawk.mohawkcollege.ca.

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Apply to Mohawk.

Offers of admission begin to be released to applicants.

Offers expire on the date noted in your offer letter.

Receive your fee statement and Registration & Fee Guide (this document).

Pay your non-refundable tuition deposit to secure your seat and avoid a deposit late fee. Read more about fee payment on page 6.

Pay the balance of your Fall semester fees to select your timetable to register and avoid a balance owing late fee. Read more about fee payment on page 6.

Deadline to pay the balance of your Fall semester fees.

Day One Orientation and Fall semester begins.

For students receiving OSAP, the balance of your Fall semester fees are due. Pay by the deadline to avoid a balance owing late fee.

Applying for OSAP?

Tip: Apply for OSAP early. The application is available at ontario.ca/osap.

Apply for OSAP

Acceptance of your offer letter

FEB

MID-MAY

JUNE 15

AUG 8

AUG 30

SEPT 4

OCT 31

Your college ready timeline

Important payment deadline

A late fee of $150 is charged if you pay after the due date

Timetable selection/registration

Sponsored students: Read more about your payment options on page 6.

Legend

If you applied after September 2018, refer to your fee statement for fee deadlines.

You are here

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You may choose to pay your fees by one of the following options:

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your fee statement.

Option B: Pay the $500 non-refundable tuition deposit by the due date indicated on your fee statement. A $150 deposit late fee will be charged after the due date listed on your fee statement. The deposit made after the due date do not guarantee a spot in the program as offers may be extended to waitlisted applicants. Please contact a Student Services Coach at coach@mohawkcollege.ca when paying past the tuition deposit due date to confirm space remains in the program.

Next, you’ll need to pay the balance of your full tuition to select your timetable and register. Or, if you are applying for OSAP, you may defer the balance of your fees owing by providing verification of your OSAP eligibility. Read more about deferring fees in the Terms and Definitions section (see below).

Option C: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your fee statement and submit it by the tuition deposit due date on your fee statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to Accounting by fax at 905-575-2330 or email at arsponsors@mohawkcollege.ca. Receipt of your sponsorship letter by the tuition deposit deadline on your fee statement will secure your seat in your program and enable you to select your timetable to register.

Late fees – Colleges in Ontario must follow the Ministry of Training, Colleges and Universities’ late fee policy that includes charging a $150 late fee for all missed/paid due dates. Avoid late fees by paying your fees by the due date. Late fees are charged to your account starting the day after the due date. Late fees are not a late payment fee and may not be paid after the tenth day of class.

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund. The $500 holdback fee is non-refundable. Late withdrawal fees or OSAP default does not constitute a formal withdrawal. Students who leave after the tenth day of class are not eligible for a refund of their full fees for the semester. Learn more at mohawkcollege.ca/fees.

OSAP balance due date – If you are funding your education through OSAP, you may choose to pay the $100 tuition deposit by the due date and the balance of your fees by Wednesday, October 31. A $150 deferral balance owing late fee will be applied to outstanding fees after this date. Students must check their accounts prior to the tenth day of class to ensure they are paying their full fees for the semester. Learn more at mohawkcollege.ca/fees.

Financial Literacy and Education

Get help paying for college

How you can pay

1. Online – Pay online with VISA or Mastercard. Visit mohawkcollege.ca/fees for instructions.
2. Electronic banking – Take your SINR number (on your fee statement) to your banking institution or pay through your banking website. Allow three to five business days for processing.
3. Mail – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your fee statement. Students are advised not to send cash through the mail.
4. In person – Bring your fee statement to The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.

Each semester, complete your Mohawk awards application to determine your eligibility for available scholarships and bursaries, as well as the Campus Student Employment Program (CSEP).

Hundreds of scholarships and bursaries are available to students through the Mohawk College Foundation. Thanks to our generous donors in the community, students have access to more funding opportunities.

Learn more at mohawkcollege.ca/financial-assistance.
Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your skills and help you succeed. Results of your assessment do not affect your offer of admission.
Visit mohawkcollege.ca/assessment for instructions and to book your assessment.

Get Set
Sign up for a Get Set session offered throughout the summer starting in July. Get Set is a small one-hour group session facilitated by a student services staff member and a current Mohawk student to help answer your questions, review important deadlines, get tips for success, and a chance to get to know our online systems and on-campus services.
Register for a session at mohawkcollege.ca/getset.

Start Smart
Want a more in-depth campus experience? Join the hundreds of students who have attended Start Smart, a one-day program that offers you the opportunity to learn how to use our online technologies and eLearn system, finance your education, manage your time, and help you succeed at Mohawk. Start Smart is offered June 28, July 26 and August 30.
Register for a session at mohawkcollege.ca/startsmart.

We’re here to help you prepare for college

Get the help you need
If you know or suspect you have a disability, register with Accessible Learning Services (ALS) to access a full range of services. Learn more at mohawkcollege.ca/als, visit us in The Square at all campuses, or call:
• Fennell Campus: 905-575-2211
• Institute for Applied Health Sciences at McMaster: 905-575-1212, ext. 6107
• Stoney Creek Campus for Skilled Trades: 905-575-1212, ext. 5401
Did you know?

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Learn more at mohawkcollege.ca/exemptions.

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit. Learn more at mohawkcollege.ca/plar.

Before you can select your timetable and register one of the payment options listed on page 6 must be met.

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.

Get your ONE Card
We’re here for YOU!

As a student, you’ll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

- Academic and learning supports
- Activities and student leadership
- Athletics and recreation
- Employment opportunities
- Events, concerts and social activities
- Health and wellness
- Library, study space and tech support
- Mohawk Students’ Association
- Mu’ Money Resource Centre
- Student Success Advisors
- Transportation and parking
- Off-campus housing and residence
- On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/studentlife.

Your bus pass and other transportation options

All full-time students are eligible for a HSR (Hamilton Street Railway) bus pass. This service, offered by the Mohawk Students’ Association (MSA), allows full-time students to ride on HSR transit each semester—including weekends. Read more at mohawkstudents.ca.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.

Attend Day One Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation happens on Tuesday, September 4 at each campus and features your program’s launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/orientation.

Your Mohawk Library

The Library at Mohawk is the top destination for academic resources, study space and digital support.

Get 24/7 access to Library resources online

- Research Guides
- eBooks
- Online databases, journals and videos

Get tech support at the Library TECH BAR

- Wi-Fi setup
- eLearn
- Office 365 tips
- Digital tools for assignments
- Email assistance

Study space

- Quiet and silent study for individuals
- Collaborative, bookable group space
- Access to PCs
- Printing and copying

Ask us!

Learn more at library.mohawkcollege.ca

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871
Important dates

What’s next? Your tuition deposit is due on the date indicated on your fee statement. Secure your spot in your program and avoid late fees by paying on time.

**JUNE 2018**

- **June 15**: Non-refundable tuition deposit due for new and returning domestic students. Returning students please refer to your personal fee statement. Late fee will apply after this date.
- **June 28**: Start Smart session

**JULY 2018**

- **July 2**: College closed for Canada Day
- **July 25**: Timetable registration dates posted—find the date for your program.
- **July 26**: Start Smart session

**AUGUST 2018**

- **Aug 6**: College closed for Civic Holiday
- **Aug 8**: Fall timetables begin to be posted — registration starts.
- **Aug 30**: Deadline for full fee payment — late fee will apply after this date.

**SEPTEMBER 2018**

- **Sept 3**: College closed for Labour Day
- **Sept 4**: Day One Orientation events for new students.
- **Sept 5**: Classes start for new and returning students.
- **Sept 18**: Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

**OCTOBER 2018**

- **Oct 8**: College closed for Thanksgiving
- **Oct 22-26**: Fall break
- **Oct 31**: Balance of deferred Fall fees due. Late fee will apply after this date.

**NOVEMBER 2018**

- **Nov 16**: Last day to withdraw without academic penalty.

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Alternative formats available upon request. [mohawkcollege.ca/accessibility](http://mohawkcollege.ca/accessibility)