

FALL 2019 REGISTRATION AND FEE GUIDE

TAKE THE NEXT STEP

SECURE YOUR SPOT IN YOUR PROGRAM TODAY

 **MOHAWK**
INTERNATIONAL



Welcome to Mohawk

Photo by Ema Peter

You're on your way to becoming a Mohawk student. Use this handy checklist to keep track of what you need to do before you start your first semester.

We're here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You'll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

You'll also find information about the wide range of student services available to you, including a variety of online tools, the Mo' Money Financial Literacy Resource Centre, Start Smart sessions, the Library and more.

International Square at Mohawk's Fennell Campus has many resources available to support you including the Language & Culture Centre, student workshops, mentor programs, advising services, letter requests and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can't wait to meet you!

Tip: Refer to the back cover for important dates and deadlines.



Your college ready checklist



Do your research.



Apply at mohawkcollege.ca/international.



Receive and accept your offer – congratulations!



Secure your spot – pay your full fees by the due date – see page 6 for instructions.



Complete new and first semester steps:

- ☐ a. Submit all academic documentation.
- ☐ b. Obtain and submit proof of your study permit approval.
- ☐ c. Arrival check-in at International Square.
- ☐ d. Considering an exemption? – see page 11.



Select your timetable to register – see page 12.



Apply for Mohawk awards – see page 13.



Complete your Assessments for Success – see page 14.



Sign up for a Start Smart session – see page 15.



Get your ONE Card – see page 15.



Attend Day One Orientation – see page 17.



Attend International Orientation – see page 17.



Begin your classes!

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871

Did you know?

As a Mohawk student you'll participate in different learning environments including classroom, online, work-integrated learning experiences and a combination of face-to-face and online.

Mohawk students have access to computers and Wi-Fi at all campuses. Students can also borrow laptops and other tech accessories for short or longer use.

Need tech support?



In person



Chat



Phone

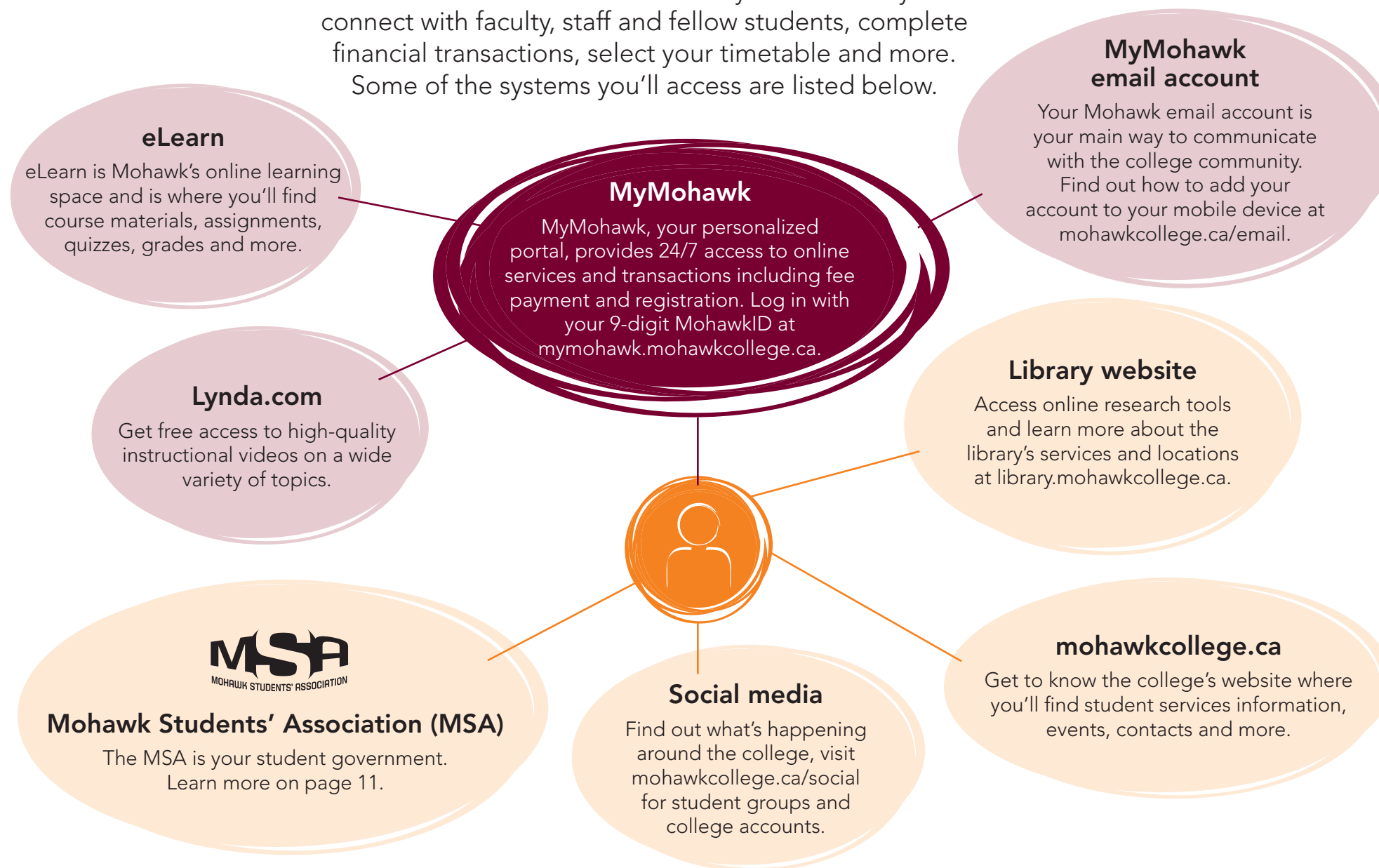


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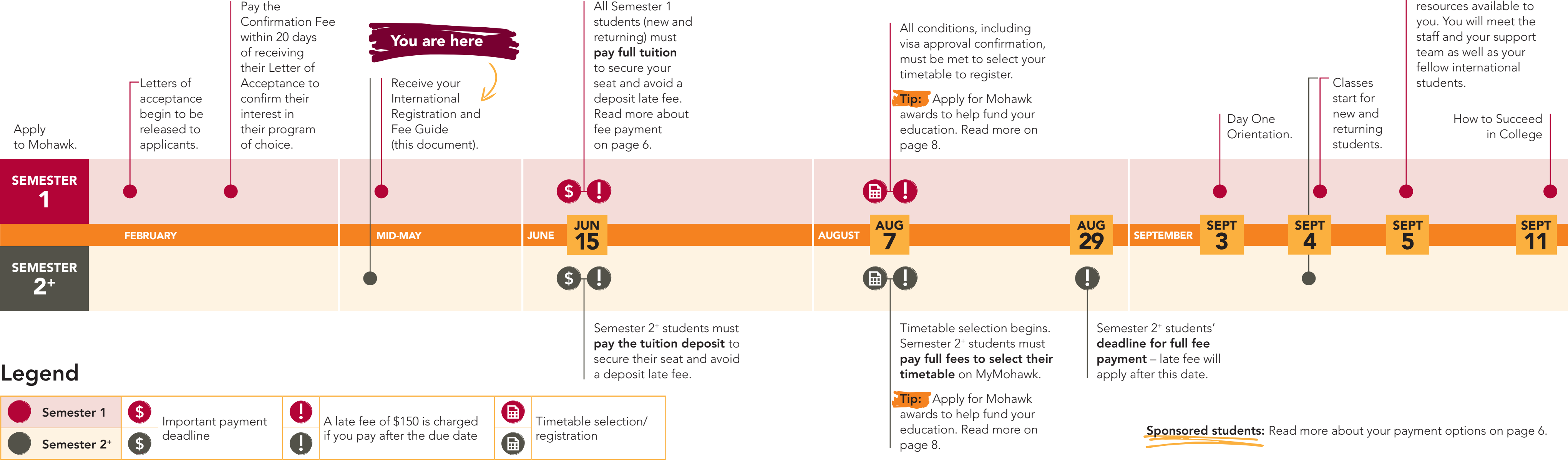
Learn more at
mohawkcollege.ca/techsupport.

An introduction to the **online tools** you'll use at Mohawk.

Get familiar with Mohawk's online systems where you'll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you'll access are listed below.



Your college ready international student timeline





Secure your spot

Pay full amount by the due date, provide your visa approval, and meet academic conditions to secure your spot.



Choose one of the following options to pay your fees

Your total amount owing will change if you opt out of optional ancillary fees when you select your timetable to register. See Terms and Definitions on page 8 for more information.

New and first semester students

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement (found on page 2 of your Letter of Acceptance). Payments made after the due date do not guarantee a spot in the program.

Option B: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your Fee Statement and submit it by the tuition deposit due date on your Fee Statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to international.services@mohawkcollege.ca.

Receipt of your sponsorship letter by the tuition deposit deadline on your Fee Statement will secure your seat in your program and enable you to select your timetable to register.

Second and upper semester students

Avoid a late fee!

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement in your MyMohawk email.

Option B: Pay the \$1,600 non-refundable tuition deposit by the due date indicated on your Fee Statement, found in your MyMohawk email. A \$150 late fee will be charged after the due date listed on your Fee Statement.

The balance is due when you select your timetable, or before August 29, 2019. A \$150 late fee will apply after August 29, 2019.

How you can pay

New and first semester students

1. **NEW** Online wire transfer – Visit mohawkcollege.flywire.com and follow the instructions to submit your payment. Online wire transfers are for payments made outside of Canada.
2. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.
3. **In person** – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.

Second and upper semester students

1. **Online** – Pay online with VISA or Mastercard. Visit mohawkcollege.ca/fees for instructions on how to pay within MyMohawk.
2. **Electronic banking** – Take your SBID number (on your Fee Statement) to your banking institution or pay through your banking website. Allow three to five business days for processing.
3. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.
4. **In person** – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.





TERMS AND DEFINITIONS

Ancillary fees – Learn more about ancillary fees and the services they support at mohawkcollege.ca/fees and mohawkstudents.ca.

Bus pass fee – Read more about the bus pass fee on page 16 or online at mohawkstudents.ca.

Health and dental plan fee – The Mohawk Students' Association (MSA) provides students with extended health and dental coverage as well as other services including prescription drugs, vision care and more. Already have coverage? You may choose to opt out. Visit ihaveaplan.ca and enter "Mohawk College (MSA)" to learn more. In addition to this coverage, you will be covered by guard.me. Visit guard.me/mohawk for more information.

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund less the \$1,600 holdback fee. Lack of attendance does not constitute a formal withdrawal. Students who withdraw after the tenth day of class are responsible for paying their full fees for the semester. Learn more at mohawkcollege.ca/fees.

Late fees – Colleges in Ontario must follow the Ministry Tuition Policy that includes charging a \$150 late fee for all missed payment due dates. Avoid late fees by paying your fees by the due date. You'll find a list of important dates on the back cover of this publication.

Optional Ancillary Fees – Mohawk College and the Mohawk Students' Association (MSA) offer many services, events and activities to enhance your student experience that

are funded through optional ancillary fees. Read more about optional ancillary fees, including costs and when they are charged, at mohawkcollege.ca/optional-fees. You may choose to opt out of optional ancillary fees when you select your timetable to register, or up to the tenth day of class. Should you wish to opt back in, you may do so at any time by visiting The Square at any campus or International Square at Fennell Campus.

Mohawk Students' Association (MSA) Fees – The MSA is operated by students for students. These fees support the operations of essential services provided by the MSA, including the Health and Dental Plan, student transit pass and academic, counselling and career services. The MSA also offers optional fees for Student Events and Activities, Student Clubs, Student Food Bank and MSA advocacy.



Photo by Ema Peter



Mo' Money

Financial Literacy Resource Centre

We believe it's important to get a handle on your finances – preferably before you start classes. You need to know how to pay for school, what costs to expect and which ones you can live without.

At the Mo' Money Financial Literacy Resource Centre, advisors are available to work with you to create an individualized plan to manage your money and minimize financial stress.

Check us out at mohawkcollege.ca/momoney.



Your Mohawk Students' Association

The Mohawk Students' Association (MSA) is your elected student association. The MSA provides all students with essential services, campus events and activities, clubs and many supports that will help you succeed both academically and socially. The MSA is your voice on campus when it matters most.

The MSA offers a broad range of services and activities for all students at all campuses including:



Student transit pass



Legal counselling



Equipment loans (calculators and lab equipment)



Student health and dental plan



Orientation and campus events



Student voice

The Student Centre at Fennell Campus is home to student-focused spaces proudly operated by the MSA, including food and entertainment facilities, and private and group study spaces for students.

Join the MSA and connect with students who share your interests, attend events and participate in activities at all campuses to make your time at Mohawk the best that it can be.



Connect with the MSA on social media @msamohawk to stay up to date and find out what's happening at your campus, or visit mohawkstudents.ca.



Exemptions

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Students considering an exemption with international credentials should have their credentials assessed prior to arrival.

Learn more at mohawkcollege.ca/exemptions.

Prior Learning Assessment & Recognition

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit.

Learn more at mohawkcollege.ca/plar.



Select your timetable to register

Before you can select your timetable and register, you must provide your visa approval, meet academic conditions, and one of the payment options listed on page 6 must be met.

Step 1: Find out when you can select your timetable

You'll select your timetable online in MyMohawk. Timetable selection dates vary by program and begin as early as Wednesday, August 7, 2019. Find the date and time that timetable selection begins for your program in MyMohawk on Wednesday, July 24, 2019.

No computer? No problem! Computers are available in The Square and International Square at all campuses.

Step 2: Select your timetable

Most programs have predefined courses each semester that are grouped together in timetable blocks. Most programs will have a choice of timetable blocks, however, if your program has only one timetable block, you are still required to select that block to complete your registration. You'll also select elective courses at this time if they are required for your program.

Step 3: View your timetable

Confirm your selected timetable and review it before classes start as changes to timetables are sometimes necessary. To view your timetable log in to MyMohawk and select the 'Academics' link, then select the 'View my timetable' link under 'Academic profile'. Once the Add/drop period begins, first semester students can go back to 'Choose and change my timetable' and add their communication course.

Congratulations!
You're now ready to begin your semester.

How to read your timetable

Program: Business; (3201FFMAA) ← Program code and block registration code (unique to each program)
Sep 4, 2019-Dec 14, 2019

Monday	Tuesday	Wednesday	Thursday	Friday
	Course →	MATH MA101 11735 ← CRN (course registration number) FE E004 9:00 am-10:29 am Course Start: 04-SEP-2019 Course End: 14-DEC-2019 Full course duration	MRKT CB158 11950 FA A123 9:30 am-10:59 am Course Start: 05-SEP-2019 Course End: 14-DEC-2019	

Sample timetable

LEGEND: FE (Fennell E-Wing) ← Legend indicating campus and wing
FA (Fennell A-Wing)
NEW FEA Fennell is the campus and EA is the location code for The Joyce Centre for Partnership & Innovation building.



Apply for Mohawk awards

Hundreds of scholarships and bursaries are available to students through the Mohawk College Foundation. Thanks to our generous donors in the community, students have access to more funding opportunities. Learn more at mohawkcollege.ca/international-scholarships.

Services for international students



International Square

International Square offers a wide range of services and activities for our international students designed to make your experience here at the college both interesting and fun. Services include:

- Workshops and events
- Advising
- Admissions
- Peer mentors
- Language & Culture Centre
- ...and more

Language & Culture Centre (LCC)

LCC services include:

- Cultural events and social activities
- Mentoring and volunteer opportunities
- English as a second language (ESL) programs
- ...and more

Visit **International Square** and the **Language & Culture Centre** in room J137 at Fennell Campus to learn more.



Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your skills and help you succeed. Results of your assessment do not affect your offer of admission.

The International Department will provide you with a referral for your Assessment for Success, refer to your Registration Package for specific information.



Sign up for a Start Smart session

We're here to help you prepare for college

Start Smart

Want a more in-depth campus experience? Join the hundreds of students who have attended Start Smart, a one-day program that offers you the opportunity to learn how to use our online technologies and eLearn system, finance your education, manage your time, and help you succeed at Mohawk. Start Smart is offered July 25 and August 29.

Register for a session at mohawkcollege.ca/startsmart.

Check out upcoming Start Smart events at the bottom of the page on mohawkcollege.ca/lcc.



Get your ONE Card

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online 24 hours after you have selected your timetable. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.



Get the help you need

If you know or suspect you have a disability, register with **Accessible Learning Services (ALS)** to access a full range of services. Learn more at mohawkcollege.ca/als, visit us at The Square at all campuses, or call:

- **Fennell Campus:** 905-575-2211
- **Institute for Applied Health Sciences at McMaster:** 905-575-1212, ext. 6107
- **Stoney Creek Campus for Skilled Trades:** 905-575-1212, ext. 5401

We're here for YOU!

As a student, you'll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

- Academic and learning supports
- Activities and student leadership
- Athletics and recreation
- Employment opportunities
- Events, concerts and social activities
- Health and wellness
- Library, study space and tech support
- Mohawk Students' Association
- Mo' Money Financial Literacy Resource Centre
- Student Success Advisors
- Transportation and parking
- Off-campus housing and residence
- On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/studentlife.

Tip: Get your parking permit before the semester starts.

Your bus pass and other transportation options

All full-time students are eligible for a four-month Hamilton Street Railway (HSR) bus pass for each semester they are enrolled. This pass allows you to ride the HSR anywhere, anytime throughout the city.

Your HSR bus pass is managed using a PRESTO card. For more information on how to get your PRESTO card and voucher code, visit mohawkstudents.ca/transit.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.


We our students!



Attend Day One Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation happens on Tuesday, September 3, 2019 at each campus and features your program's launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/orientation.



Attend International Orientation

Participate in International Orientation on September 5 from 4–6 pm. Learn more at mohawkcollege.ca/orientation.

It is imperative that you attend this session to learn about the resources available to you. You will meet the staff and your support team as well as your fellow international students.

Your Mohawk Library

The Library at Mohawk is the top destination for academic resources, study space and digital support.

Get 24/7 access to Library resources online

- Research Guides
- eBooks
- Online databases, journals and videos

Get tech support at the Library TECH BAR

- Wi-Fi setup
- eLearn
- Office 365 tips
- Digital tools for assignments
- Email assistance

Study space

- Quiet and silent study for individuals
- Collaborative, bookable group space
- Access to PCs
- Printing and copying

Ask us!

Learn more at
library.mohawkcollege.ca



Important dates

What's next? Your tuition deposit is due on the date indicated on your Fee Statement. Secure your spot in your program and avoid late fees by paying on time.

JUNE 2019

S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
15	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY 2019

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28	29	30	31			

AUGUST 2019

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SEPTEMBER 2019

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29	30					

OCTOBER 2019

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27	28	29	30	31		

NOVEMBER 2019

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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 15 Full fees due for new and first semester students.

Returning students please refer to the personal Fee Statement found in your MyMohawk email.

July 1 College closed for Canada Day

July 24 Timetable registration dates posted—find the date for your program.

July 25 Start Smart session

Aug 5 College closed for Civic Holiday

Aug 7 Fall timetables begin to be posted – registration starts.

Aug 29 Returning students' deadline for full fee payment – late fee will apply after this date.

Start Smart session

Aug 30 Special authorization/ add period begins.

Sept 2 College closed for Labour Day

Sept 3 Day One Orientation events for new students.

Sept 4 Classes start for new and returning students.

Sept 5 International Orientation

Sept 11 How to Succeed in College

Sept 17 Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

Oct 14 College closed for Thanksgiving

Oct 14-18 Fall break

Nov 15 Last day to withdraw without academic penalty.

Connect with us online

 mohawkcollege.ca

  @mohawkcollege

 @mohawk.college

Alternative formats available upon request.

mohawkcollege.ca/accessibility

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INTERNATIONAL