

FALL 2019 REGISTRATION AND FEE GUIDE

TAKE THE NEXT STEP

SECURE YOUR SPOT IN YOUR PROGRAM TODAY

 **mohawk**
FUTURE READY



Welcome to Mohawk

We're here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You'll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

Need help paying for college? In addition to applying for OSAP (Ontario Student Assistance Program), Mohawk has scholarships, awards, bursaries and jobs on campus that you may qualify for.

You'll also find information about the wide range of student services available to you, including a variety of online tools, the Mo' Money Financial Literacy Resource Centre, Start Smart sessions, the Library and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can't wait to meet you!

Tip: Refer to the back cover for important dates and deadlines.

✔ Your college ready checklist

You're on your way to becoming a Mohawk student. Use this handy checklist to keep track of what you need to do before you start your first semester.

✔	Do your research.
✔	Apply at ontariocolleges.ca .
✔	Receive and accept your offer – congratulations!
○	Secure your spot – pay your tuition deposit by the due date, see page 6 for instructions.
○	Apply for scholarships and bursaries – see page 8.
○	Complete your Assessments for Success – see page 12.
○	Sign up for Get Set and Start Smart sessions – see page 13.
○	Select your timetable to register – see page 14.
○	Get your ONE Card – see page 15.
○	Attend Day One Orientation – see page 17.
○	Begin your classes!

Did you know?

As a Mohawk student, you'll participate in different learning environments including classroom, online, work-integrated learning experiences and a combination of face-to-face and online.

Mohawk students have access to computers and Wi-Fi at all campuses. Students can also borrow laptops and other tech accessories for short or longer use.

Need tech support?



In person



Chat



Phone

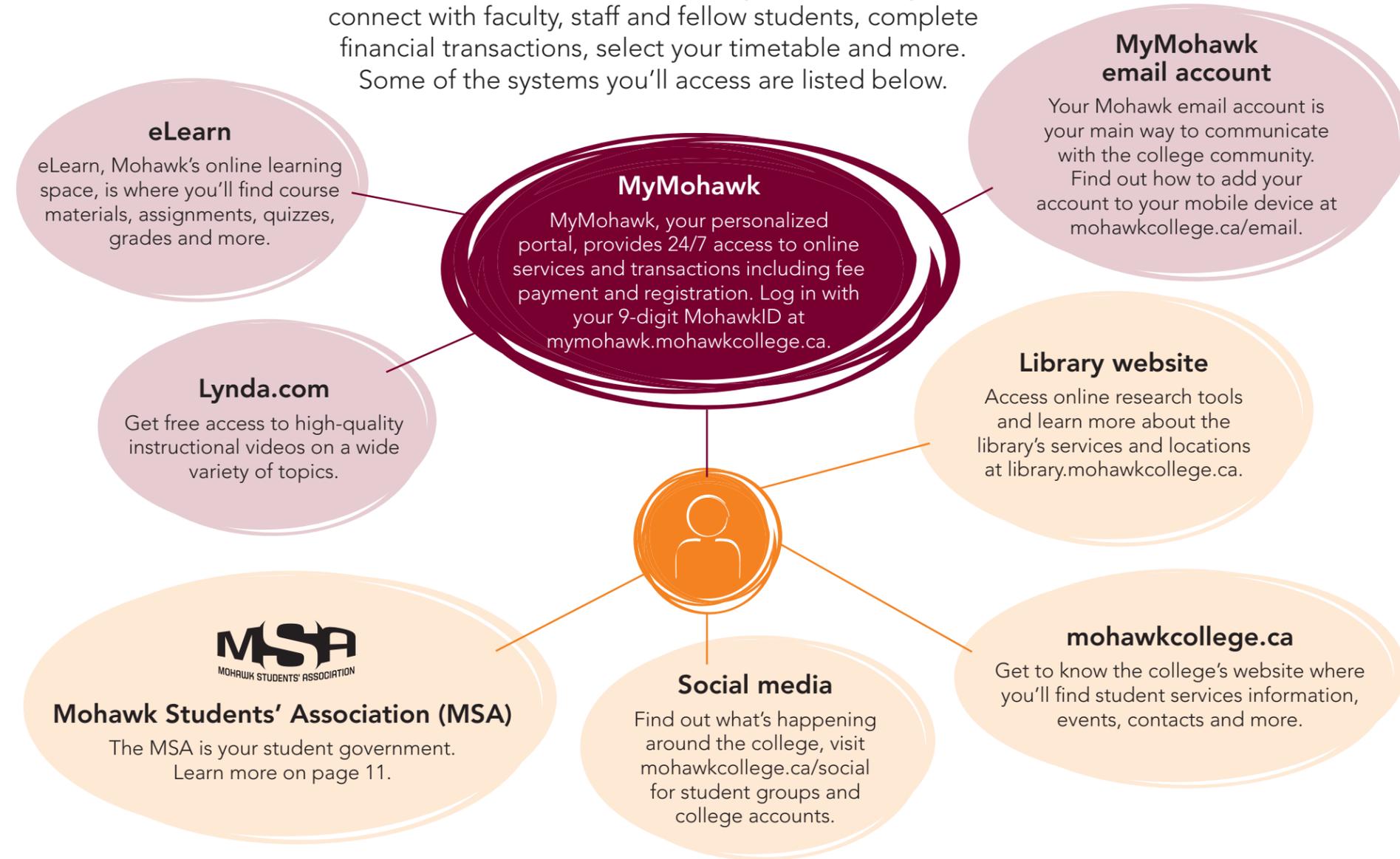


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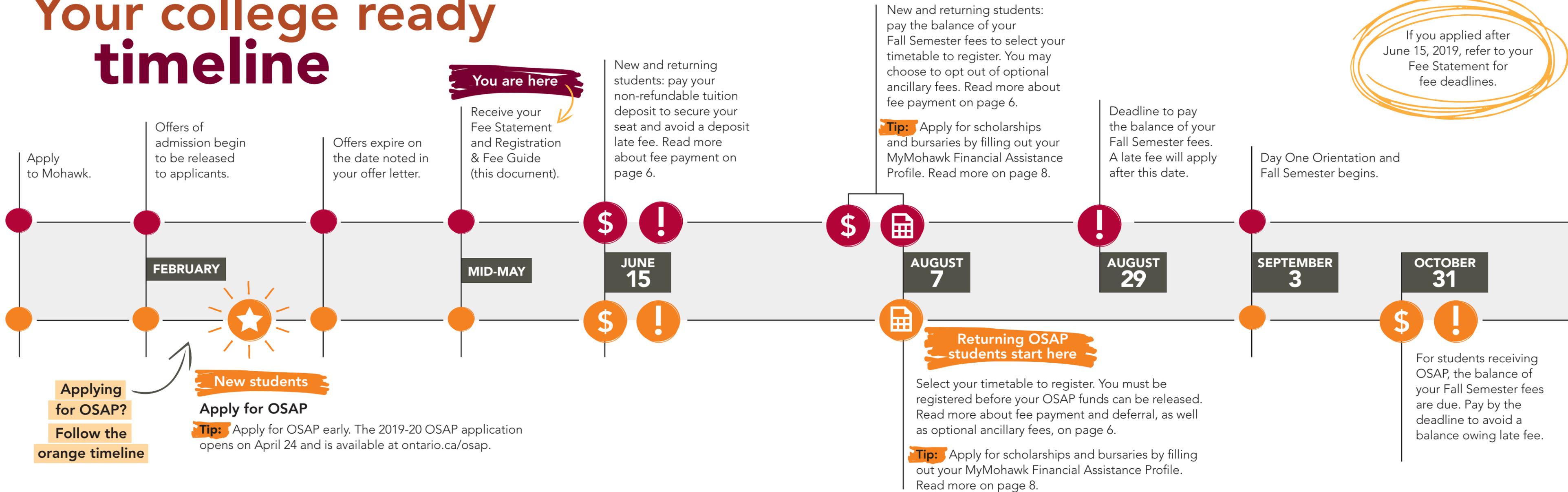
Learn more at mohawkcollege.ca/techsupport.

An introduction to the online tools you'll use at Mohawk.

Get familiar with Mohawk's online systems where you'll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you'll access are listed below.



Your college ready timeline



If you applied after June 15, 2019, refer to your Fee Statement for fee deadlines.

Legend \$ \$ Important payment deadline ! ! A late fee of \$150 is charged if you pay after the due date

📅 📅 Timetable selection/registration **Sponsored students:** Read more about your payment options on page 6.



Secure your spot

Pay your tuition deposit by the due date indicated on your Fee Statement.



Choose one of the following options to pay your fees

Your total amount owing will change if you opt out of optional ancillary fees when you select your timetable to register. See Terms and Definitions for more information.

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement.

Option B: Pay the \$500 non-refundable tuition deposit by the due date indicated on your Fee Statement. A \$150 deposit late fee will be charged after the due date listed on the Fee Statement. Payments made after the due date do not guarantee a spot in the program as offers may be extended to waitlisted applicants. Please contact a Student Services Coach at coach@mohawkcollege.ca when paying past the tuition deposit due date to confirm space remains in the program.

Next, you'll need to pay the balance of your full tuition to select your timetable and register. Or, if you are applying for OSAP, you may defer the balance of your fees owing by providing verification of your OSAP eligibility. Read more about deferring fees in the Terms and Definitions.

Option C: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your Fee Statement and submit it to Accounting by the tuition deposit due date on your Fee Statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to Accounting by fax at 905-575-2330 or email at arsponsors@mohawkcollege.ca.

Receipt of your sponsorship letter by the tuition deposit deadline on your Fee Statement will secure your seat in your program and enable you to select your timetable to register.



TERMS AND DEFINITIONS

Ancillary fees – Learn more about ancillary fees and the services they support at mohawkcollege.ca/fees and mohawkstudents.ca.

Bus pass fee – Read more about the bus pass fee on page 16 or online at mohawkstudents.ca.

Health and dental plan fee – The Mohawk Students' Association (MSA) provides students with extended health and dental coverage, as well as other services not covered by the Ontario Health Insurance Plan (OHIP) including prescription drugs, vision and dental care, and more. The plan can also be extended to a spouse or dependents. Already have coverage? You may choose to opt out. Visit ihaveaplan.ca and enter "Mohawk College (MSA)" to learn more.

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund less the \$500 holdback fee. Lack of attendance or OSAP denial does not constitute a formal withdrawal. Students who withdraw after the tenth day of class are responsible for paying their full fees for the semester. Learn more at mohawkcollege.ca/fees.

Late fees – Colleges in Ontario must follow the Ministry Tuition Policy that includes charging a \$150 late fee for all missed payment due dates. Avoid late fees by paying your fees by the due date. You'll find a list of important dates on the back cover of this publication.

Optional Ancillary Fees – Mohawk College and the Mohawk Students' Association (MSA) offer many services, events and activities to enhance your student experience that are funded through optional ancillary fees. Read more about optional ancillary fees, including costs and when they are charged, at mohawkcollege.ca/optional-fees. You may choose to opt out of optional ancillary fees when you select your timetable to register, or up to the tenth day of class. Should you wish to opt back in, you may do so at any time by visiting The Square at any campus.

OSAP balance due date – If you are an OSAP student, you will need to pay the required \$500 tuition deposit by June 15, 2019, or by the due date indicated on your Fee Statement, and the balance of your fees by October 31, 2019. A \$150 deferral balance owing late fee will be applied after this date. If your available OSAP funding does not cover all of your outstanding fees, it is your responsibility to pay the difference prior to your Mohawk College invoice due date to avoid late payment fees. Visit mohawkcollege.ca/register for instructions.

Mohawk Students' Association Fees – These fees support the operations of the MSA's essential and non-essential services, including the Health and Dental Plan, student transit pass and academic, counselling and career services. The MSA also offers optional fees for Student Events and Activities, Student Clubs, Student Food Bank and Mohawk Students' Association advocacy. The MSA is operated by students for students.

How you can pay

1. Online

Pay online with VISA or Mastercard. Visit mohawkcollege.ca/fees for instructions.

2. Electronic banking

Take your SBID number (on your Fee Statement) to your banking institution or pay through your banking website. Allow five business days for processing.

3. Mail

Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.

4. In person

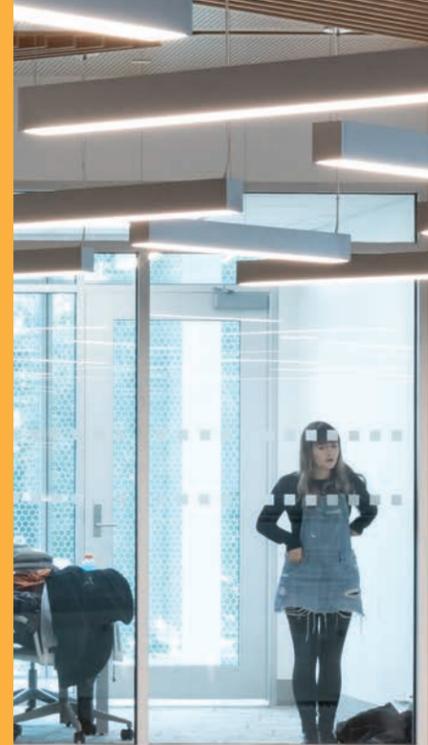
Bring your Fee Statement to The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.



Apply for scholarships and bursaries

Each semester, complete your MyMohawk Financial Assistance Profile to be considered for all the awards, bursaries and scholarships available through Mohawk College. The application opens prior to the start of every semester at mohawkcollege.ca/financialprofile.

In 2018-19, Mohawk supported students with \$3.3 million dollars through various bursaries, scholarships and campus employment positions.



Get help paying for college

When it comes to paying for your education, investing in your future can be more affordable than you think.

Apply for OSAP

The Ontario Student Assistance Program (OSAP) is a financial aid program that can help you pay for college. To find out how much you may be eligible for and to apply online, visit ontario.ca/osap

In 2018-2019, more than 70% of full-time Mohawk students relied on OSAP.

Money Management

At Mohawk, we're ready to help you discover the full suite of financial assistance options you may qualify for, including 1,000 scholarships and bursaries. In addition to the millions of dollars available in award funding, you may also qualify for our Campus Student Employment Program (CSEP) and OSAP. Finally, the Mo' Money Financial Literacy Resource Centre can help you tie it all together.

Tip: Full-time OSAP students are eligible to apply for scholarships and bursaries!



Mo' Money

Financial Literacy Resource Centre

We believe it's important to get a handle on your finances – preferably before you start classes. You need to know how to pay for school, what costs to expect and which ones you can live without.

At the Mo' Money Financial Literacy Resource Centre, advisors are available to work with you to create an individualized plan to manage your money and minimize financial stress.

Check us out at mohawkcollege.ca/momoney.



Your Mohawk Students' Association

The Mohawk Students' Association (MSA) is your elected student association. The MSA provides all students with essential services, campus events and activities, clubs and many supports that will help you succeed both academically and socially. The MSA is your voice on campus when it matters most.

The MSA offers a broad range of services and activities for all students at all campuses including:

-  Student transit pass
-  Legal counselling
-  Equipment loans (calculators and lab equipment)
-  Student health and dental plan
-  Orientation and campus events
-  Student voice

The Student Centre at Fennell Campus is home to student-focused spaces proudly operated by the MSA, including food and entertainment facilities, and private and group study spaces for students.

Join the MSA and connect with students who share your interests, attend events and participate in activities at all campuses to make your time at Mohawk the best that it can be.



Connect with the MSA on social media @msamohawk to stay up to date and find out what's happening at your campus, or visit mohawkstudents.ca.



Services for Indigenous students

Indigenous Education & Student Services offers a wide range of services and activities for our Indigenous students designed to make your experience here at the college both successful and fun. Services include:

- Indigenous Centre & Lounge
- Student workshops and events
- Indigenous Peer Tutoring
- Elder as Resource program
- And more!

Visit mohawkcollege.ca/indigenous to learn more or call 905-575-1212, ext. 3428



Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your incoming literacy and math skills so we can better help you succeed. Results of your assessment do not affect your offer of admission.

Visit mohawkcollege.ca/assessment for instructions and to book your assessment.



Sign up for Get Set and Start Smart sessions

We're here to help you prepare for college

Get Set sessions

Sign up for a Get Set session offered throughout the summer starting in July. Get Set is a small one-hour group session facilitated by a student services staff member and a current Mohawk student to help answer your questions, review important deadlines, get tips for success, and a chance to get to know our online systems and on-campus services.

Register for a session at mohawkcollege.ca/getset.

Start Smart sessions

Want a more in-depth campus experience? Join the hundreds of students who have attended Start Smart, a one-day program that offers you the opportunity to learn how to use our online technologies and eLearn system, finance your education, manage your time, and help you succeed at Mohawk. Start Smart is offered June 27, July 25 and August 29.

Register for a session at mohawkcollege.ca/startsmart.

Tip: Stay up to date on student events, activities, updates and more through our social media accounts and groups.

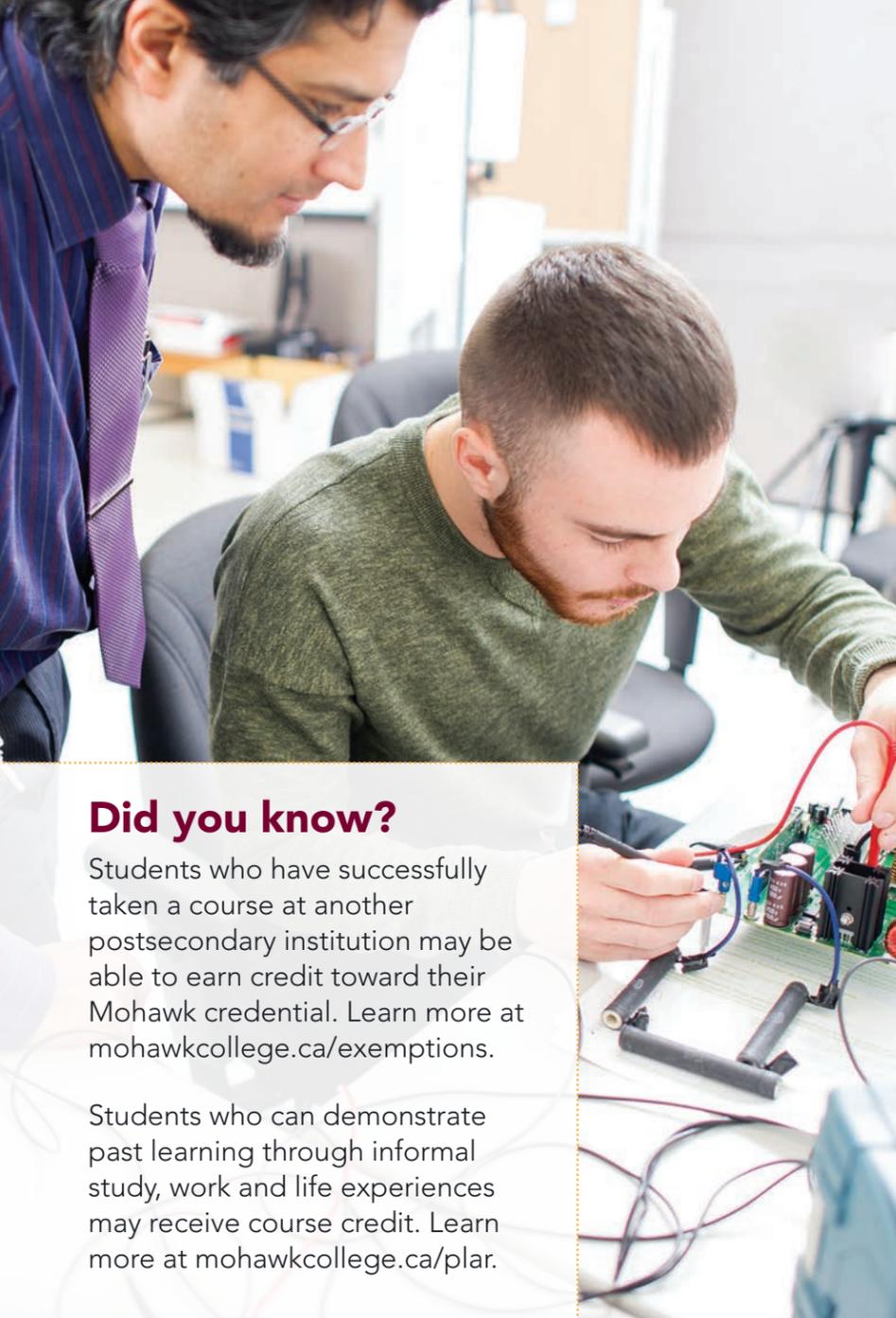
@mohawkcollege @mohawk.college



Get the help you need

If you know or suspect you have a disability, register with **Accessible Learning Services (ALS)** to access a full range of services. Learn more at mohawkcollege.ca/als, visit us in The Square at all campuses, or call:

- **Fennell Campus:** 905-575-2211
- **Institute for Applied Health Sciences at McMaster:** 905-575-1212, ext. 6107
- **Stoney Creek Campus for Skilled Trades:** 905-575-1212, ext. 5401



Select your timetable to register

Before you can select your timetable and register, one of the payment options listed on page 6 must be met.

Step 1: Find out when you can select your timetable

You'll select your timetable online in MyMohawk. Timetable selection dates vary by program and begin as early as Wednesday, August 7, 2019. Find the date and time that timetable selection begins for your program in MyMohawk on Wednesday, July 24, 2019. Select the 'Registration' tab, then select 'Find out when to register online' under the 'Postsecondary students' section.

Tip: No computer? No problem! Computers are available in The Square at all campuses.

Step 2: Select your timetable

Most programs have predefined courses each semester that are grouped together in timetable blocks. Most programs will have a choice of timetable blocks, however, if your program has only one timetable block, you are still required to select that block to complete your registration. You'll also select elective courses at this time if they are required for your program. Be sure to complete your registration by clicking the 'Submit to register' button.

Step 3: View your timetable

To view your timetable, log in to MyMohawk and select the 'Academics' tab, then select the 'View my timetable' link under 'Academic profile' section. Review your timetable regularly before classes start as changes to timetables are sometimes necessary.

Congratulations!
You're now ready to begin your semester.

How to read your timetable

Program: Business; (3201FFMAA)
 Sep 4, 2019-Dec 14, 2019

Program code and block registration code (unique to each program)

Monday	Tuesday	Wednesday	Thursday	Friday
	Course	MATH MA101 11735 FE E004 9:00 am-10:29 am		
	Campus code, wing, room location	Course Start: 04-SEP-2019 Course End: 14-DEC-2019	MRKT CB158 11950 FA A123 9:30 am-10:59 am	
	Course time	Full course duration	Course Start: 05-SEP-2019 Course End: 14-DEC-2019	

Sample timetable

LEGEND: FE (Fennell E-Wing)
 FA (Fennell A-Wing)
NEW FEA Fennell is the campus and EA is the location code for The Joyce Centre for Partnership & Innovation building.



Get your ONE Card

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.

Did you know?

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Learn more at mohawkcollege.ca/exemptions.

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit. Learn more at mohawkcollege.ca/plar.



Need help? We're here for you.

The Square provides a full range of services and supports at each campus. How to reach us:

Phone: 1-844-767-6871 | Email: ask@mohawkcollege.ca | Visit: mohawkcollege.ca/thesquare



We're here for YOU!

As a student, you'll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

- Academic and learning supports
- Activities and student leadership
- Athletics and recreation
- Employment opportunities
- Events, concerts and social activities
- Health and wellness
- Library, study space and tech support
- Mohawk Students' Association
- Mo' Money Financial Literacy Resource Centre
- Student Success Advisors
- Transportation and parking
- Off-campus housing and residence
- On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/studentlife.

Tip: Get your parking permit before the semester starts.



Your bus pass and other transportation options

All full-time students are eligible for a four-month Hamilton Street Railway (HSR) bus pass for each semester they are enrolled. This pass allows you to ride the HSR anywhere, anytime throughout the city.

Your HSR bus pass is managed using a PRESTO card. For more information on how to get your PRESTO card and voucher code visit mohawkstudents.ca/transit.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.

Your Mohawk Library



The Library at Mohawk is the top destination for academic resources, study space and digital support.

Get 24/7 access to Library resources online

- Research Guides
- eBooks
- Online databases, journals and videos

Get tech support at the Library TECH BAR

- Wi-Fi setup
- eLearn
- Office 365 tips
- Digital tools for assignments
- Email assistance

Study space

- Quiet and silent study for individuals
- Collaborative, bookable group space
- Access to PCs
- Printing and copying

Attend Day One Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation happens on Tuesday, September 3, 2019 at each campus and features your program's launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/orientation.

Ask us!

Learn more at library.mohawkcollege.ca

Important dates

What's next? Your tuition deposit is due on the date indicated on your Fee Statement. Secure your spot in your program and avoid late fees by paying on time.

JUNE 2019

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30						

JULY 2019

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AUGUST 2019

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29	30					

OCTOBER 2019

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NOVEMBER 2019

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24	25	26	27	28	29	30

June 15 Non-refundable tuition deposit due for new and returning domestic students OR by the due date indicated on your Fee Statement.

June 27 Start Smart session

July 1 College closed for Canada Day

July 24 Timetable registration dates posted—find the date for your program.

July 25 Start Smart session

Aug 5 College closed for Civic Holiday

Aug 7 Fall timetables begin to be posted – registration starts.

Aug 29 Deadline for full fee payment – late fee will apply after this date.

Start Smart session

Aug 30 Special authorization/ add period begins.

Sept 2 College closed for Labour Day

Sept 3 Day One Orientation events for new students.

Sept 4 Classes start for new and returning students.

Sept 17 Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

Oct 14 College closed for Thanksgiving

Oct 14-18 Fall break

Oct 31 Balance of deferred Fall fees due. Late fee will apply after this date.

Nov 15 Last day to withdraw without academic penalty.

Connect with us online

 mohawkcollege.ca

  @mohawkcollege

 @mohawk.college