International Students

SPRING 2020 REGISTRATION AND FEE GUIDE

TAKE THE NEXT STEP

SECURE YOUR SPOT IN YOUR PROGRAM TODAY

mohawk international
Welcome to Mohawk

We’re here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You’ll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

You’ll also find information about the wide range of student services available to you, including a variety of online tools, the Mo’ Money Financial Literacy Resource Centre, the Library and more.

International Square at Mohawk’s Fennell Campus has many resources available to support you including the Language & Culture Centre, student workshops, mentor programs, advising services, letter requests and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can’t wait to meet you!

Tip: Refer to the back cover for important dates and deadlines.

Your college ready checklist

- Do your research.
- Apply at mohawkcollege.ca/international.
- Receive and accept your offer – congratulations!
- Download the iCent app.
- Secure your spot – pay your full fees by the due date – see page 6 for instructions.
- Complete new and first semester steps:
  a. Submit all academic documentation.
  b. Obtain and submit proof of your study permit approval.
  c. Arrival check-in at International Square.
  d. Considering an exemption? – see page 11.
- Select your timetable to register – see page 12.
- Apply for Mohawk awards – see page 13.
- Complete your Assessments for Success – see page 14.
- Get your ONE Card – see page 14.
- Attend Day One Orientation – see page 17.
- Attend International Orientation – see page 17.
- Begin your classes!

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871
Did you know?
As a Mohawk student, you’ll participate in different learning environments including classroom, online, work-integrated learning experiences and a combination of face-to-face and online.

Mohawk students have access to computers and Wi-Fi at all campuses. Students can also borrow laptops and other tech accessories for short or longer use.

Need tech support?
In person
Chat
Phone
Email
Learn more at mohawkcollege.ca/techsupport.

An introduction to the online tools you’ll use at Mohawk.
Get familiar with Mohawk’s online systems where you’ll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you’ll access are listed below.

MyCanvas
MyCanvas, Mohawk’s online learning space, is where you’ll find course materials, assignments, quizzes, grades and more.

LinkedIn Learning
Get free access to high-quality instructional videos on a wide variety of topics.

MyMohawk email account
Your Mohawk email account is your main way to communicate with the college community. Find out how to add your account to your mobile device at mohawkcollege.ca/email.

Library website
Access online research tools and learn more about the library’s services and locations at library.mohawkcollege.ca.

Mohawk Students’ Association (MSA)
The MSA is your student government. Learn more on page 11.

Co-Curricular Record
Your Co-Curricular Record helps you track all your non-credit activities during your time at Mohawk College. Learn more at mohawkcollege.ca/CCR.

Social media
Find out what’s happening around the college, visit mohawkcollege.ca/social for student groups and college accounts.

Learn more at mohawkcollege.ca/techsupport.
# International Student Timeline

- **Apply to Mohawk.**
- **Important payment deadline:**
  - **Semester 1:** Pay your non-refundable $1,600 deposit to avoid a deposit late fee.
  - **Semester 2+:** Pay full fees to select their timetable on MyMohawk.
- **Timetable selection/registration:**
  - **Semester 1:** Offers of admission begin to be released to applicants.
  - **Semester 2+:** Offers of admission begin to be released to applicants. Receive your International Registration and Fee Guide (this document).
  - **Semester 1:** Timetable selection begins. Semester 1 students (new and returning) must pay full tuition to secure your seat and avoid a deposit late fee. Read more about fee payment on page 6.
  - **Semester 2+:** Timetable selection begins. Semester 2+ students must pay full fees to select their timetable on MyMohawk. Read more on page 13.
- **Exam deadline:**
- **Transfer deadline:**
- **Day One:**
  - **Semester 1:** Day One. Join your classmates for welcome activities designed to support your transition to college life. Learn more at mohawkcollege.ca/dayone.
  - **Semester 2+:** Offer expires on the date noted in your offer letter. Receive your International Registration and Fee Guide (this document). You are here.
  - **All conditions, including visa approval confirmation, must be met to select your timetable to register.**
  - **Tip:** Apply for Mohawk awards to help fund your education. Read more on page 13.
  - **Tip:** Apply for Mohawk awards to help fund your education. Read more on page 13.
  - **Deadline to pay the balance of your Spring Semester fees. A late fee will apply after this date.**

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**Legend**
- **Semester 1**
  - Important payment deadline
  - A late fee of $150 is charged if you pay after the due date
- **Semester 2+**
  - Timetable selection/registration

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**Questions?** Email ask@mohawkcollege.ca or call 1-844-767-6871.
Choose one of the following options to pay your fees

Your total amount owing will change if you opt out of optional ancillary fees when you select your timetable to register. See Terms and Definitions on page 8 for more information.

New and first semester students

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement (found on page 2 of your Letter of Acceptance). Payments made after the due date do not guarantee a spot in the program.

Option B: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your Fee Statement and submit it by the tuition deposit due date on your Fee Statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to international.services@mohawkcollege.ca. Receipt of your sponsorship letter by the tuition deposit deadline on your Fee Statement will secure your seat in your program and enable you to select your timetable to register.

Second and upper semester students

Avoid a late fee!

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement in your MyMohawk email.

Option B: Pay the $1,600 non-refundable tuition deposit by the due date indicated on your Fee Statement, found in your MyMohawk email. A $150 late fee will be charged after the due date listed on your Fee Statement.

The balance is due when you select your timetable, or before April 6, 2020. A $150 late fee will apply after April 29, 2020.

How you can pay

New and first semester students

1. Online wire transfer – Visit mohawkcollege.flywire.com and follow the instructions to submit your payment. Online wire transfers are for payments made outside of Canada.

2. Mail – Send a certified cheque, money order or credit card number (VISA or MasterCard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.

3. In person – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or MasterCard.

Second and upper semester students

1. Online – Pay online with VISA or MasterCard. Visit mohawkcollege.ca/fees for instructions on how to pay within MyMohawk. Please see above for Online wire transfer.

2. Electronic banking – Take your SBID number (on your Fee Statement) to your banking institution or pay through your banking website. Allow three to five business days for processing.

3. Mail – Send a certified cheque, money order or credit card number (VISA or MasterCard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.

4. In person – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or MasterCard.
TERMS AND DEFINITIONS

Ancillary fees – Learn more about ancillary fees and the services they support at mohawkcollege.ca/fees and mohawksa.ca.

Bus pass fee – Read more about the bus pass fee on page 16 or online at mohawkstudents.ca.

Health and dental plan fee – The Mohawk Students’ Association (MSA) provides students with extended health and dental coverage as well as other services including prescription drugs, vision care and more. Already have coverage? You may choose to opt out. Visit ihaveaplan.ca and enter “Mohawk College (MSA)” to learn more. In addition to this coverage, you will be covered by guard.me. Visit guard.me/mohawk for more information.

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund less the $1,600 holdback fee. Lack of attendance does not constitute a formal withdrawal. Students who withdraw after the tenth day of class are responsible for paying their full fees for the semester. Learn more at mohawkcollege.ca/fees.

Late fees – Colleges in Ontario must follow the Ministry Tuition Policy that includes charging a $150 late fee for all missed payment due dates. Avoid late fees by paying your fees by the due date. You’ll find a list of important dates on the back cover of this publication.

Optional Ancillary Fees – Mohawk College and the Mohawk Students’ Association (MSA) offer many services, events and activities to enhance your student experience that are funded through optional ancillary fees. Read more about optional ancillary fees, including costs and when they are charged, at mohawkcollege.ca/optional-fees. You may choose to opt out of optional ancillary fees when you select your timetable to register, or up to the tenth day of class. Should you wish to opt back in, you may do so at any time by visiting The Square at any campus or International Square at Fennell Campus.

Mohawk Students’ Association (MSA) Fees – The MSA is operated by students for students. These fees support the operations of essential services provided by the MSA, including the Health and Dental Plan, student transit pass and academic, counselling and career services. The MSA also offers optional fees for Student Events and Activities, Student Clubs, Student Food Bank and MSA advocacy.

We believe that the first step to your success at Mohawk College is being confident with your finances in Canada. You need to know how Canadian credit works, what kind of bank account would be the best fit for you, and what costs you can expect to encounter once you’re at school.

At the Mo’ Money Financial Literacy Resource Centre, we offer workshops, seminars, and one-on-one appointments with our Money Coach. Start your semester with our “My Finances in Canada” workshop where we’ll talk about how to open a bank account, how to get a job in Canada, and making the most of your money while shopping in Hamilton! Then, make an appointment to create your individualized plan to manage your money and minimize your stress so that you can focus on your education!

Check us out at mohawkcollege.ca/money.
Your Mohawk Students’ Association

Once you’re registered as a student, you’re a part of the Mohawk Students’ Association (MSA), your elected student government on campus. The MSA provides students with public transit, academic services, career services, campus events and activities.

The MSA offers a broad range of services and activities for all students at all campuses, including:

- Student advocacy
- Life services
- Events and activities
- Academic and career support

LEAN ON WE.

We are your built-in best friend on campus. We welcome your input and influence through student representation and governance, and we will be there to support you each step of the way.

Exemptions

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Students considering an exemption with international credentials should have their credentials assessed prior to arrival.

Learn more at mohawkcollege.ca/exemptions.

Prior Learning Assessment & Recognition

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit.

Learn more at mohawkcollege.ca/plar.

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871
Select your timetable to register

Before you can select your timetable and register, you must provide your visa approval, meet academic conditions, and one of the payment options listed on page 6 must be met.

Step 1: Find the date and time to select your timetable
You select your timetable online in MyMohawk. Find the date and time that timetable selection begins for your program in MyMohawk on March 23, 2020. Timetable selection dates vary by program and begin as early as April 6, 2020.

No computer? No problem! Computers are available at International Square, and The Square at all campuses.

Step 2: Select your timetable
Most programs have predefined courses each semester that are grouped together in timetable blocks. Most programs will have a choice of timetable blocks, however, if your program has only one timetable block, you are still required to select that block to complete your registration. You’ll also select elective courses at this time if they are required for your program.

Step 3: View your timetable
Confirm your selected timetable and revise it before classes start as changes to timetables are sometimes necessary. To view your timetable, log in to MyMohawk and select the ‘Academics’ link, then select the ‘View my timetable’ link under ‘Academic profile’. Once the Add/drop period begins, first semester students can go back to ‘Choose and change my timetable’ to add or delete scheduled courses.

Congratulations!
You’re now ready to begin your semester.

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**How to read your timetable**

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<th>Program: Business (2D11FFMAA)</th>
<th>Program code and block registration code (unique to each program)</th>
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<td><strong>Campus location</strong></td>
<td><strong>Course time</strong></td>
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<td>MATH MA101</td>
<td>11:35 AM</td>
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<td>FE E004</td>
<td>9:00 AM-10:29 AM</td>
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<td><strong>Campus code/ room, wing, location</strong></td>
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<td>MRKT CB158</td>
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<td>FA A123</td>
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<td><strong>Friday</strong></td>
<td><strong>Course start date:</strong></td>
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<td><strong>Sample timetable</strong></td>
<td><strong>Full course duration</strong></td>
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<td>&quot;F&quot; indicates course is delivered at the Fennell Campus. Check carefully as programs are also delivered at the Institute for Applied Health Sciences at McMaster and at our Stoney Creek Campus.</td>
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**LEGEND:**
- FE (Fennell E-Wing)
- FA (Fennell A-Wing)

Visit International Square and the Language & Culture Centre in room J137 at Fennell Campus to learn more.

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**Apply for Mohawk awards**

Hundreds of scholarships and bursaries are available to students through the Mohawk College Foundation. Thanks to our generous donors in the community, students have access to more funding opportunities.

Learn more at: mohawkcollege.ca/financial-assistance/awards-scholarships-and-bursaries

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**Services for international students**

**International Square**
International Square offers a wide range of services and activities for our international students designed to make your experience at the college both interesting and fun.

Visit International Square and the Language & Culture Centre in room J137 at Fennell Campus to learn more.

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**Language & Culture Centre (LCC)**
LCC services include:
- Cultural events and social activities
- Mentoring and volunteer opportunities
- English as a second language (ESL) programs
- And more
Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your skills and help you succeed. Results of your assessment do not affect your offer of admission.

The International Department will provide you with a referral for your Assessments for Success, refer to your Registration Package for specific information.

Get your ONE Card

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online 24 hours after you have selected your timetable. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.

Sign up for a Keep Me Safe session

keep.meSAFE Mental Wellness Student Support Program

The keep.meSAFE Mental Wellness Student Support Program provides Mohawk College International students access to a large, diverse network of professional counsellors. A student’s unique circumstances can be matched with a counsellor who understands these experiences, in the student’s preferred language and culture.

Attending college is an amazing experience and a great opportunity to explore new ideas. Studying in another country is exciting but it may also feel overwhelming at times. While anxiety and stress are common reasons for students to seek out counselling, there are many more reasons where support may be needed including:

• Procrastination and building time management skills
• Anxiety about a public speaking assignment
• Nutrition concerns
• Worries about upcoming exams or disappointment with academic performance
• Stress due to financial challenges
• Concern about postgraduation plans
• Loneliness or homesickness
• Difficulty adjusting to life in Canada
• Suicidal ideation
• Tensions with family members, friends or roommates
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• Suicidal ideation
• Tensions with family members, friends or roommates
• Suicidal ideation
• Tensions with family members, friends or roommates

Mohawk College International students can access this diverse 24/7 support by downloading the My SSP app (from the App Store or Google Play) or by calling 1-844-451-9700.

Get the help you need

If you know or suspect you have a disability, register with Accessible Learning Services (ALS) to access a full range of services. Learn more at mohawkcollege.ca/als, visit us at The Square at all campuses, or call:

• Fennell Campus: 905-575-2211
• Institute for Applied Health Sciences at McMaster: 905-575-1212, ext. 6107
• Stoney Creek Campus for Skilled Trades: 905-575-1212, ext. 5401
We’re here for YOU!

As a student, you’ll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

• Academic and learning supports
• Activities and student leadership
• Athletics and recreation
• Employment opportunities
• Events, concerts and social activities
• Health and wellness
• Library, study space and tech support
• Mohawk Students’ Association
• Mo’ Money Financial Literacy Resource Centre
• Student Life
• Student Success Advisors
• Transportation and parking
• Off-campus housing and residence
• On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/campuslife.

Tip: Get your parking permit before the semester starts.

Your bus pass and other transportation options

All full-time students are eligible for a four-month Hamilton Street Railway (HSR) bus pass for each semester they are enrolled. This pass allows you to ride the HSR anywhere, anytime throughout the city.

Your HSR bus pass is managed using a PRESTO card. For more information on how to get your PRESTO card and voucher code, visit mohawkstudents.ca/transit.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.

Your Mohawk Library

The Library at Mohawk is the top destination for academic resources, study space and digital support.

Access Library Resources Online, Anytime
• Research guides
• eBooks
• Online databases, journals and videos

Tech Support at the Library TECH BARs
• Wi-Fi and email
• MyCanvas and MyMohawk
• Office 365 help
• Creative software tips
• Laptop and Chromebook loans

Study Space
• Quiet and silent study for individuals
• Collaborative, bookable group space
• Access to PCs
• Printing and copying

Digital Creativity Centre
• Media studios (Recording, editing, and AR/VR)
• Bookable project rooms
• 3D printing
• Laser engraving
• Visualization wall
• Creative workshops

Attend Day One and International Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation will be held on May 4, 2020 at each campus and features your program’s launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/dayone.

Once you have experienced your Day One Orientation, join us for food, fun and prizes. You will have an opportunity to meet the staff of your support team and fellow international students.

Participation in International Orientation is highly recommended. You will receive details on when and where to attend the International Orientation closer to the beginning of classes. For more information, check your Mohawk email account, Ccnt app or our Instagram @mohawklcc.
Important dates

What's next? Your tuition deposit is due on the date indicated on your Fee Statement. Secure your spot in your program and avoid late fees by paying on time.

MARCH 2020

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AUGUST 2020

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Mar 16 Full fee due for Semester 1 students. Non-refundable tuition deposit due for Semester 2+ students.

Mar 23 Timetable registration dates posted—find the date for your program.

Apr 6 Spring Semester timetables posted. Registration starts.

Apr 29 Deadline for full fee payment—late fee will apply after this date.

May 4 Day One for new students.

May 4 Classes start for new and returning students.

May 15 Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

May 18 College closed—Victoria Day

Jun 22 – 26 Summer break

Jul 1 College closed – Canada Day

Jul 17 Last day to withdraw without academic penalty.

Aug 3 College closed – Civic Holiday

Aug 7 Classes end

Aug 14 Last day to apply to graduate for Fall convocation.

Aug 21 Report grades to students.

Aug 28 Last day to appeal final grades.

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