

International Students

WINTER 2020 REGISTRATION AND FEE GUIDE

TAKE THE NEXT STEP

SECURE YOUR SPOT IN YOUR PROGRAM TODAY

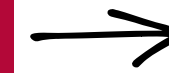
 **mohawk**
INTERNATIONAL



Welcome to Mohawk



You're on your way to becoming a Mohawk student. Use this handy checklist to keep track of what you need to do before you start your first semester.



We're here to help you succeed even before you start class!

This guide is your go-to resource for securing your spot in your program and getting ready to become a Mohawk student. You'll find answers to when and how to pay your fees, select your timetable to register, and get ready for your first day of class.

You'll also find information about the wide range of student services available to you, including a variety of online tools, the Mo' Money Financial Literacy Resource Centre, Start Smart sessions, the Library and more.

International Square at Mohawk's Fennell Campus has many resources available to support you including the Language & Culture Centre, student workshops, mentor programs, advising services, letter requests and more.

We are delighted you have chosen Mohawk and are committed to providing you with a future ready education and an unforgettable student experience.

Welcome to Mohawk! We can't wait to meet you!

Tip: Refer to the back cover for important dates and deadlines.

✓ Your college ready checklist

- | | |
|---|---|
| ✓ | Do your research. |
| ✓ | Apply at mohawkcollege.ca/international . |
| ✓ | Receive and accept your offer – congratulations! |
| ○ | Download the iCent app |
| ○ | Secure your spot – pay your full fees by the due date – see page 6 for instructions. |
| ○ | Complete new and first semester steps: <ul style="list-style-type: none">○ a. Submit all academic documentation.○ b. Obtain and submit proof of your study permit approval.○ c. Arrival check-in at International Square.○ d. Considering an exemption? – see page 11. |
| ○ | Select your timetable to register – see page 12. |
| ○ | Apply for Mohawk awards – see page 13. |
| ○ | Complete your Assessments for Success – see page 14. |
| ○ | Sign up for a Start Smart session – see page 15. |
| ○ | Get your ONE Card – see page 15. |
| ○ | Attend Day One Orientation – see page 17. |
| ○ | Attend International Orientation – see page 17. |
| ○ | Begin your classes! |

Did you know?

As a Mohawk student you'll participate in different learning environments including classroom, online, work-integrated learning experiences and a combination of face-to-face and online.

Mohawk students have access to computers and Wi-Fi at all campuses. Students can also borrow laptops and other tech accessories for short or longer use.

Need tech support?



In person



Chat



Phone



Email

Learn more at
mohawkcollege.ca/techsupport.

An introduction to the **online tools** you'll use at Mohawk.

Get familiar with Mohawk's online systems where you'll connect with faculty, staff and fellow students, complete financial transactions, select your timetable and more. Some of the systems you'll access are listed below.

eLearn

eLearn, Mohawk's online learning space, is where you'll find course materials, assignments, quizzes, grades and more.

LinkedIn Learning

Get free access to high-quality instructional videos on a wide variety of topics.

Co-curricular Record

Your Co-Curricular Record helps you track all your non-credit activities during your time at Mohawk College. Learn more at mohawkcollege.ca/CCR.



Mohawk Students' Association (MSA)

The MSA is your student government. Learn more on page 11.

MyMohawk

MyMohawk, your personalized portal, provides 24/7 access to online services and transactions including fee payment and registration. Log in with your 9-digit MohawkID at mymohawk.mohawkcollege.ca.

MyMohawk email account

Your Mohawk email account is your main way to communicate with the college community. Find out how to add your account to your mobile device at mohawkcollege.ca/email.

Library website

Access online research tools and learn more about the library's services and locations at library.mohawkcollege.ca.

mohawkcollege.ca

Get to know the college's website where you'll find student services information, events, contacts and more.

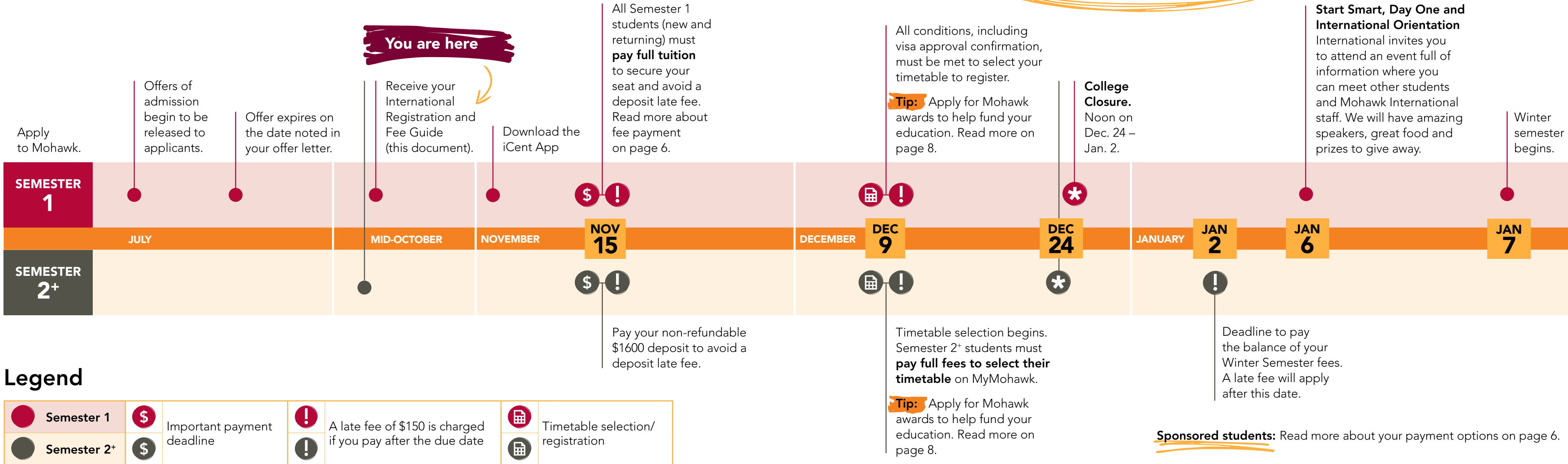
Social media

Find out what's happening around the college, visit mohawkcollege.ca/social for student groups and college accounts.

Questions? Email ask@mohawkcollege.ca or call 1-844-767-6871

Your college ready international student timeline

If you applied after November 15, 2019, refer to your Fee Statement for fee deadlines.



Legend

	Semester 1		Important payment deadline		A late fee of \$150 is charged if you pay after the due date		Timetable selection/registration
	Semester 2+						



Secure your spot

Pay full amount by the due date, provide your visa approval, and meet academic conditions to secure your spot.



Choose one of the following options to pay your fees

Your total amount owing will change if you opt out of optional ancillary fees when you select your timetable to register. See Terms and Definitions on page 8 for more information.

New and first semester students

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement (found on page 2 of your Letter of Acceptance). Payments made after the due date do not guarantee a spot in the program.

Option B: If your education is being funded by an employer or agency, please attach a letter from your sponsor to your Fee Statement and submit it by the tuition deposit due date on your Fee Statement. Alternatively, your sponsor can send a sponsorship letter on letterhead to international.services@mohawkcollege.ca.

Receipt of your sponsorship letter by the tuition deposit deadline on your Fee Statement will secure your seat in your program and enable you to select your timetable to register.

Second and upper semester students

Avoid a late fee!

Option A: Pay the total amount owing by the tuition deposit deadline indicated on your Fee Statement in your MyMohawk email.

Option B: Pay the \$1,600 non-refundable tuition deposit by the due date indicated on your Fee Statement, found in your MyMohawk email. A \$150 late fee will be charged after the due date listed on your Fee Statement.

The balance is due when you select your timetable, or before January 2, 2020. A \$150 late fee will apply after January 2, 2020.

How you can pay

New and first semester students

1. **Online wire transfer** – Visit mohawkcollege.flywire.com and follow the instructions to submit your payment. Online wire transfers are for payments made outside of Canada.
2. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.
3. **In person** – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.

Second and upper semester students

1. **Online** – Pay online with VISA or Mastercard. Visit mohawkcollege.ca/fees for instructions on how to pay within MyMohawk. Please see above for **Online wire transfer**.
2. **Electronic banking** – Take your SBID number (on your Fee Statement) to your banking institution or pay through your banking website. Allow three to five business days for processing.
3. **Mail** – Send a certified cheque, money order or credit card number (VISA or Mastercard with expiry date and signature) with the bottom portion of your Fee Statement. Students are advised not to send cash through the mail.
4. **In person** – Bring your Fee Statement to International Square (Fennell Campus) or The Square at any campus and pay with cash, certified cheque, debit card, VISA or Mastercard.





TERMS AND DEFINITIONS

Ancillary fees – Learn more about ancillary fees and the services they support at mohawkcollege.ca/fees and mohawkstudents.ca.

Bus pass fee – Read more about the bus pass fee on page 16 or online at mohawkstudents.ca.

Health and dental plan fee – The Mohawk Students’ Association (MSA) provides students with extended health and dental coverage as well as other services including prescription drugs, vision care and more. Already have coverage? You may choose to opt out. Visit ihaveaplan.ca and enter “Mohawk College (MSA)” to learn more. In addition to this coverage, you will be covered by guard.me. Visit guard.me/mohawk for more information.

Holdback fee – Students who choose to withdraw from the college must formally withdraw by the tenth day of class to be eligible for a tuition refund less the \$1,600 holdback fee. Lack of attendance does not constitute a formal withdrawal. Students who withdraw after the tenth day of class are responsible for paying their full fees for the semester. Learn more at mohawkcollege.ca/fees.

Late fees – Colleges in Ontario must follow the Ministry Tuition Policy that includes charging a \$150 late fee for all missed payment due dates. Avoid late fees by paying your fees by the due date. You’ll find a list of important dates on the back cover of this publication.

Optional Ancillary Fees – Mohawk College and the Mohawk Students’ Association (MSA) offer many services, events and activities to enhance your student experience that

are funded through optional ancillary fees. Read more about optional ancillary fees, including costs and when they are charged, at mohawkcollege.ca/optional-fees. You may choose to opt out of optional ancillary fees when you select your timetable to register, or up to the tenth day of class. Should you wish to opt back in, you may do so at any time by visiting The Square at any campus or International Square at Fennell Campus.

Mohawk Students’ Association (MSA) Fees – The MSA is operated by students for students. These fees support the operations of essential services provided by the MSA, including the Health and Dental Plan, student transit pass and academic, counselling and career services. The MSA also offers optional fees for Student Events and Activities, Student Clubs, Student Food Bank and MSA advocacy.



Photo by Ema Peter

Mo’ Money

Financial Literacy Resource Centre

We believe that the first step to your success at Mohawk College is being confident with your finances in Canada. You need to know how Canadian credit works, what kind of bank account would be the best fit for you, and what costs you can expect to encounter once you’re at school.

At the Mo’ Money Financial Literacy Resource Centre, we offer workshops, seminars, and one-on-one appointments with our Money Coach. Start your semester with our “My Finances in Canada” workshop where we’ll talk about how to open and manage your bank accounts, how to get a job in Canada, and making the most of your money while shopping in Hamilton! Then, make an appointment to create your individualized plan to manage your money and minimize your stress so that you can focus on your education!

Check us out at mohawkcollege.ca/momoney.



Your Mohawk Students' Association

Once you're registered as a student, you're a part of the Mohawk Students' Association (MSA), your elected student government on campus. The MSA provides student with public transit, academic services, career services, campus events and activities.

The MSA offers a broad range of services and activities for all students at all campuses such as:

- Student Advocacy
- Life Services
- Events & Activities
- Academic and Career Support



LEAN ON WE.

We are your built-in best friend on campus. We welcome your input and influence through student representation and governance, and we will be there to support you each step of the way.



Learn more at mohawkstudents.ca

f t i @msamohawk



Exemptions

Students who have successfully taken a course at another postsecondary institution may be able to earn credit toward their Mohawk credential. Students considering an exemption with international credentials should have their credentials assessed prior to arrival.

Learn more at mohawkcollege.ca/exemptions.

Prior Learning Assessment & Recognition

Students who can demonstrate past learning through informal study, work and life experiences may receive course credit.

Learn more at mohawkcollege.ca/plar.



Select your timetable to register

Before you can select your timetable and register, you must provide your visa approval, meet academic conditions, and one of the payment options listed on page 6 must be met.

Step 1: Find out when you can select your timetable

You'll select your timetable online in MyMohawk. Timetable selection dates vary by program and begin as early as Monday, December 9, 2019. Find the date and time that timetable selection begins for your program in MyMohawk on Monday, November 25, 2019.

No computer? No problem! Computers are available in The Square and International Square at all campuses.

Step 2: Select your timetable

Most programs have predefined courses each semester that are grouped together in timetable blocks. Most programs will have a choice of timetable blocks, however, if your program has only one timetable block, you are still required to select that block to complete your registration. You'll also select elective courses at this time if they are required for your program.

Step 3: View your timetable

Confirm your selected timetable and review it before classes start as changes to timetables are sometimes necessary. To view your timetable log in to MyMohawk and select the 'Academics' link, then select the 'View my timetable' link under 'Academic profile'. Once the Add/drop period begins, first semester students can go back to 'Choose and change my timetable' and add their communication course.

Congratulations!
You're now ready to begin your semester.

How to read your timetable

Program: Business; (3201FFMAA) ← Program code and block registration code (unique to each program)
Jan 7, 2020-Apr 18, 2020

Monday	Tuesday	Wednesday	Thursday	Friday
	Course →	MATH MA101 11735 ← CRN (course registration number) FE E004 9:00 am-10:29 am Course Start: 08-JAN-2020 Course End: 18-APR-2020 Full course duration	MRKT CB158 11950 FA A123 9:30 am-10:59 am Course Start: 09-JAN-2020 Course End: 18-APR-2020	

Sample timetable

LEGEND: FE (Fennell E-Wing) ← Legend indicating campus and wing
FA (Fennell A-Wing)
NEW FEA Fennell is the campus and EA is the location code for The Joyce Centre for Partnership & Innovation building.



Apply for Mohawk awards

Hundreds of scholarships and bursaries are available to students through the Mohawk College Foundation. Thanks to our generous donors in the community, students have access to more funding opportunities. Learn more at mohawkcollege.ca/international-scholarships.

Services for international students



International Square

International Square offers a wide range of services and activities for our international students designed to make your experience here at the college both interesting and fun. Services include:

- Workshops and events
- Advising
- Admissions
- Peer mentors
- Language & Culture Centre
- ...and more

Language & Culture Centre (LCC)

LCC services include:

- Cultural events and social activities
- Mentoring and volunteer opportunities
- English as a second language (ESL) programs
- ...and more

Visit **International Square** and the **Language & Culture Centre** in room J137 at Fennell Campus to learn more.



Complete your Assessments for Success

Assessments for Success are required for first semester Mohawk students and are designed to assess your skills and help you succeed. Results of your assessment do not affect your offer of admission.

The International Department will provide you with a referral for your Assessment for Success, refer to your Registration Package for specific information.



Sign up for a Start Smart session

We're here to help you prepare for college

Start Smart

Want a more in-depth campus experience? Join the hundreds of students who have attended Start Smart, a one-day program that offers you the opportunity to learn how to use our online technologies and eLearn system, finance your education, manage your time, and help you succeed at Mohawk. Start Smart is offered January 6, 2020.

Register for a session at mohawkcollege.ca/startsmart.

Check out upcoming Start Smart events at the bottom of the page on mohawkcollege.ca/lcc.



Get your ONE Card

Your ONE Card is your student card and so much more. Skip the lineups and upload your photo online 24 hours after you have selected your timetable. Find locations on and off campus to use your card and get instructions on how to load funds at mohawkcollege.ca/one-card.



Get the help you need

If you know or suspect you have a disability, register with **Accessible Learning Services (ALS)** to access a full range of services. Learn more at mohawkcollege.ca/als, visit us at The Square at all campuses, or call:

- **Fennell Campus:** 905-575-2211
- **Institute for Applied Health Sciences at McMaster:** 905-575-1212, ext. 6107
- **Stoney Creek Campus for Skilled Trades:** 905-575-1212, ext. 5401

We're here for YOU!

As a student, you'll have access to on-campus services and supports that will help you get the most out of your Mohawk experience:

- Academic and learning supports
- Activities and student leadership
- Athletics and recreation
- Employment opportunities
- Events, concerts and social activities
- Health and wellness
- Library, study space and tech support
- Mohawk Students' Association
- Mo' Money Financial Literacy Resource Centre
- Student Life
- Student Success Advisors
- Transportation and parking
- Off-campus housing and residence
- On-campus retail and food services

For a full list of services for students, visit mohawkcollege.ca/campuslife.

Tip: Get your parking permit before the semester starts.

Your bus pass and other transportation options

All full-time students are eligible for a four-month Hamilton Street Railway (HSR) bus pass for each semester they are enrolled. This pass allows you to ride the HSR anywhere, anytime throughout the city.

Your HSR bus pass is managed using a PRESTO card. For more information on how to get your PRESTO card and voucher code, visit mohawkstudents.ca/transit.

Planning on walking, biking or driving to school? Visit mohawkcollege.ca/transportation for information, parking rates and more.


We our students!

Your Mohawk Library

The Library at Mohawk is the top destination for academic resources, study space and digital support.

Access Library Resources Online, Anytime

- Research Guides
- eBooks
- Online databases, journals & videos

Tech Support at the Library TECH BARs

- Wi-Fi & email
- eLearn & MyMohawk
- Office 365 help
- Creative software tips
- Laptop and Chromebook loans

Study Space

- Quiet and silent study for individuals
- Collaborative, bookable group space
- Access to PCs
- Printing and copying

Digital Creativity Centre

- Media studios (Recording, editing, & AR/VR)
- Bookable project rooms
- 3D printing
- Laser engraving
- Visualization wall
- Creative workshops



Attend Day One and International Orientation

Participate in Day One Orientation, the most important day of your academic career (other than graduation). Day One Orientation happens on January 6, 2020 at each campus and features your program's launch, a college welcome, social events and more. Get all the details at mohawkcollege.ca/orientation.

Once you have experienced your Day One Orientation, join us for food, fun and prizes. You will have an opportunity to meet the staff of your support team and fellow international students. Participation in International Orientation is highly recommended. Learn more at mohawkcollege.ca/orientation.

Important dates

What's next? Your tuition deposit is due on the date indicated on your Fee Statement. Secure your spot in your program and avoid late fees by paying on time.

NOVEMBER 2019

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2019

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov 15

Full fee due for S1 students. Non-refundable tuition deposit due for S2+ students.

Nov 25

Timetable registration dates posted—find the date for your program.

Dec 9

Winter Semester timetables posted. Registration starts.

Dec 24-Jan 1

College Closure. College will close at noon on Dec. 24 for the Holiday Break.

Jan 2

Deadline for full fee payment—late fee will apply after this date.

Jan 6

Day One, International Orientation and Start Smart Sessions for new students.

Jan 7

Classes start for new and returning students.

Jan 20

Last day to apply for course exemption(s) and to add or drop courses for a tuition refund (if applicable).

Feb 17

College closed—Family Day

Feb 17-21

Winter break

Mar 20

Last day to withdraw without academic penalty.

Apr 9

Classes end

Apr 10

College closed – Good Friday

Apr 17

Last day to apply to graduate for Spring convocation.

Apr 24

Report grades to students.

Connect with us online



mohawkcollege.ca



@mohawkcollege



@mohawk.college

Alternative formats available upon request.

mohawkcollege.ca/accessibility

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