



PROGRAM REVIEW FINAL REPORT

Program Titles	<Insert Program titles and number covered by review - one row per title, include credential level beside title (OCC, OCD, OCAD, OCGC, DEG)>				
Date of Team Review:	Click here to enter text.	Date of AD Review:	Click here to enter text.	Date of Dean Review:	Click here to enter text.
Author(s):	<Insert Name and Title of Program Review Lead and/or other authors>				
Team Members:	<Insert Name and Title of Program Review Team members>				
Date submitted to VPA	<Insert date report is submitted to Office of the VPA>				

1.0 EXECUTIVE SUMMARY:

The purpose of this report is to summarize the results of the comprehensive program review for the program(s) noted above that took place from <insert month, year> until <insert month, year>.

This review identified a number of things that are currently working well in the program. The three most important are:

- <insert 3 bullets, one for each of the top three things that are currently working well>

This report also identifies a number of areas of improvement. The three most critical things to be addressed are:

- <insert 3 bullets, one for each of the top three issues that need to be addressed>

Recommendations to resolve these issues include the following:

- <insert bullet point summary of recommendations to resolve 3 issues above>

Appendix E provides an action plan that details how these recommendations will be implemented.

2.0 INTRODUCTION:

The purpose of this report is to summarize the results of the comprehensive program review for the program(s) noted above that took place from <insert month, year> until <insert month, year>. This report will provide an environmental scan along with a snapshot of the current state of the program based on data from Institutional Research and feedback from students and employers. Next, the report will provide an analysis of the program in four

dimensions: Learning Outcomes, Curriculum, Delivery and Assessment. The report will then identify recommendations to improve the program as well as provide a five-year action plan to implement those recommendations.

Appendix A provides an overview, including descriptions and learning outcomes, for each of the programs reviewed.

3.0 ENVIRONMENTAL SCAN:

This section will provide key statistical data that informs the analysis and recommendations in this report. Included is a competitive analysis and various statistics around enrolment, student retention, and student engagement and student success. Appendix B provides several tables containing key data covering the points made below. The data presented as of <insert date of IR presentation>

Competitive Analysis

- <insert 2 - 3 bullets regarding program characteristics>
- <insert 2 bullets (one Mohawk, one Provincial) for each of Applications and Enrolment>
- <insert 1 - 2 bullets for market share>

Enrolment

- <insert 1 - 2 bullets defining applicant and enrolment trends over 5 years>
- <insert 1 - 3 bullets for Demographic Profile>
- <insert 2 - 3 bullets commenting on alignment to planned targets and potential reasons for on par, below or above targets>
- <insert 2 - 3 bullets describing any concerns, changes or strategies related to applications and enrollment>
- Comments should focus on domestic and international students where relevant.

Student Retention

- <insert 1 - 2 bullets for OCAS retention rates over a 5 year period>
- <insert 2 - 3 bullets commenting on possible reasons for trends>
- <insert 2 - 3 bullets describing strategies adopted/planned to overcome challenges>
- For adopted strategies, comment on their success.

Student Engagement

- <insert 1 - 2 bullets for Student Satisfaction>
- <insert 1 - 2 bullets for Student Feedback on Teaching>

Student Success

- <insert 2 - 3 bullets for Assessment for Success Data>
- <insert 1 - 2 bullets for Promotion rates>
- <insert 1 - 2 bullets for Course pass/fail data>
- <insert 1 - 2 bullets for Graduation rates>
- <insert 1 - 2 bullets for Graduate employment rates>

Labor Market Trends

- <insert 1 - 2 bullets indicating labor market changes over a 3 year period>
- <insert 1 - 3 bullets outlining employment outlook for program graduates, including links to websites>

4.0 CURRENT STATE:

This section will provide an overview of the current state of the program based on feedback from faculty, external stakeholders (employers, industry experts, regulatory bodies and program advisory committee), graduates and students. This section also provide information on, educational pathways, the current state of the course outlines and the curriculum mapping matrix (CMM).

Faculty Feedback

Faculty feedback was sought via <insert method of engagement - i.e. focus group, survey, etc.>. Appendix C-1 provides the detailed results of a consultation workshop/survey that provided faculty feedback regarding the current state of the program.

Key highlights include:

- <insert 3 - 5 bullets summarizing feedback from faculty>

External Stakeholder Feedback (Employers, Industry Experts, PAC, Graduates)

Employer feedback was sought via <insert method of engagement - i.e. PAC meeting, focus group, survey, etc.>. Appendix C-2 provides the detailed feedback received.

Key highlights include:

- <insert 3 - 6 bullets summarizing feedback from external stakeholder feedback>

Student Feedback

Student feedback was sought via <insert method of engagement - i.e. focus group, survey, student feedback on teaching, etc.>. Appendix C-3 provides the detailed feedback received.

Key highlights include:

- <insert 3 - 5 bullets summarizing feedback from students>

Educational Pathways

This section summarises current educational pathways, articulation agreements, multi-lateral pathways, internal pathways, and plans for future agreements. Appendix C-4 provides detailed list of current pathways and agreements.

Key highlights include:

- <insert 3 - 6 bullets summarizing findings on current educational pathways and recommendations for future agreements>
- <insert at least 1 bullet for any proposed program changes that impact educational pathways for students.>

Summary of Course Outline Reviews and Curriculum Mapping Matrix

An evaluation of the program's course outlines and curriculum maps was conducted. The CMM provides program areas with data in order to make decisions about curriculum, scaffolding/ laddering and breadth, depth and complexity of student experience with the curriculum. Appendix C-5 provides detailed summary of the curriculum maps.

Key highlights include:

- <insert 3 - 5 bullets summarizing assessment>

Finance

This section summarises the analysis of contribution margin and its current impact on the program area. Appendix C-6 provides full detailed results of a consultation workshop/survey that provided feedback from Financial team regarding the current state of the program. Key highlights include:

- <insert 3 bullets summarizing the feedback>

Marketing and Recruitment

Appendix C-7 provides the full detailed results of a consultation workshop/survey that provided feedback from Marketing and Recruitment team regarding the current state of the program. Key highlights include:

- <insert 3 bullets summarizing the feedback>

Student Success Advisors, and Accessible Learning Support

Appendix C-8 provides the full detailed results of a consultation workshop/survey that provided feedback from Student Success Advisors, and ALS team regarding the current state of the program. Key highlights include:

- <insert 3 - 5 bullets summarizing feedback>

5.0 ANALYSIS:

This section will provide an overview of the analysis that was conducted regarding the program's learning outcomes, curriculum, delivery and assessment. This analysis was conducted via <insert methodology of analysis - i.e. two to four workshops with the program review team in March - April 2018>

Learning Outcomes

Appendix D-1 provides the full analysis of the learning outcomes. Here are the key highlights:

- <insert 3 - 5 bullets summarizing learning outcome analysis>

Curriculum

Appendix D-2 provides the full analysis of the curriculum. Here are the key highlights:

- <insert 3 - 5 bullets summarizing curriculum analysis>
- <insert at least 1 bullet regarding UDL content>

Delivery

Appendix D-3 provides the full analysis of the delivery of the program, including face to face classes, blended learning, and work integrated learning (clinical, field placements, work placement, internships, co-ops). Here are the key highlights:

- <insert 3 - 5 bullets summarizing delivery analysis>
- <insert at least 1 bullet regarding UDL content>

Assessment

Appendix D-4 provides the full analysis of the assessment methodology employed by the program, including assessment for courses that employed blended learning. Here are the key highlights:

- <insert 3 - 5 bullets summarizing assessment analysis including design, administration and evaluation>
- <insert at least 1 bullet regarding UDL content>

6.0 RECOMMENDATIONS:

As a result of the environmental scan, current state and analysis, the program review team proposes the following recommendations:

- <insert recommendations>
- <insert at least 1 UDL recommendation>

7.0 ACTION PLAN:

Appendix E provides an action plan to support the implementation of the recommendations made in section 6.0

8.0 CONCLUSION:

<insert conclusion: summarize the findings of the program review referring to overall outcomes, highlights, data, and recommendations >

Appendices:

Appendix A: Program Overview
Appendix B: Environmental Scan Data
Appendix C: Current State
C-1: Faculty Feedback
C-2: Employer Feedback
C-3: Student Feedback
C-4: Educational Pathways and Agreements
C-5: Curriculum Maps
C-6: Finance
C-7: Marketing and Recruitment
C-8: Student Success Advisor and ALS
Appendix D: Analysis
D-1: Learning Outcomes Analysis
D-2: Curriculum Analysis
D-3: Delivery Analysis
D-4: Assessment Analysis
Appendix E: Action Plan

Glossary

ALS	Accessible Learning Services
AD	Associate Dean
BOG	Board of Governors
CDS	Curriculum Design Specialist
CLO	Course Learning Outcome
CO	Course Outcome
CMM	Curriculum Mapping Matrix
CVS	Credential Validation Services
D	Dean
EES	Essential Employability Skills
IR	Institutional Research
KPI	Key Performance Indicators
MAESD	Ministry of Advanced Education & Skilled Development
OCQAS	Ontario College Quality Assurance Services
PQ	Program Quality
PRL	Program Review Lead
UDL	Universal Design for Learning
VLO	Vocational Learning Outcome
VPA	Vice President Academic