**College Partners Application Form**

College name:

Project Lead / Primary Contact:

Title:

E-mail: Phone:

□ By checking this box and submitting this application, you are acknowledging that all members of your team (including senior management) have read all project documents and are committed to implementing the Proactive Advising intervention, sharing research data, and collaborating with Mohawk and project partners in a way consistent with the methods set out by the research team in the sample **Data Sharing Agreement**.

1. Explain **why** this project is of interest and how you believe it will have a **positive impact** on your campus (250 words max)

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1. Describe the **approach** that will be taken on campus. Specifically, describe how the intervention might be implemented on your campus - what may need to be different to be effective for your students and campus culture? What does your advising model currently look like, and how will this intervention fit with your model? (250 words max)

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1. Name the **key team members** who will on this project, including designating a **project lead** at the college who will be responsible for leading the pilot projects and communicating with the project team at Mohawk. Describe how the team will communicate and work effectively together. (250 words max)

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1. Describe any **relevant experience** and expertise of the team members and project lead that will ensure success of the project. (250 words max)

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1. Describe any **relevant stakeholders** on campus that you will need to partner with for support. Please note partners that you will need to support data collection and transfers, advising and staffing, finances, research, etc. How will you ensure continued support from these stakeholders? (250 words max)

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1. Describe any **barriers** that may limit your capacity to fully and successfully participate in this project and the **strategies** you are putting in place to reduce/remove those barriers. (250 words max)

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1. Provide a **draft budget** that includes the $30,000 funding from Mohawk and at least $30,000 (cash or in-kind) contribution of your college. Note: there is no limit to how much each college can contribute to this project. Please explain the rationale for your budget and contributions. (250 words max)

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1. Describe how you will **disseminate** information, practices, results and lessons learned from this project internally and externally. How will you ensure lessons learned will continue to inform stronger practices to promote student success? (250 words max)

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1. Please attach a **letter of endorsement** from your college’s President and any other senior executives that may have oversight of this project.